

Online and On-Campus Doctoral Programs

Thank you for your interest in Concordia University Chicago's online Doctoral programs. These doctoral programs are for professional educators who want to expand their knowledge and acquire advanced theoretical and practical knowledge, along with leadership skills that will position you as an expert in your chosen field. This progressive approach to online instruction and learning facilitates the preparation of educators whose own education is as important to them as to those they serve.

This packet includes all of the information that you will need to be admitted into the program. Read through this packet carefully, and be sure to contact me if you have any questions. My team and I are committed to guiding you through the application process. Choosing where to go to graduate school is an important step, and I want to help you in any way that I can. You can reach me by phone at **(877) 453-0380** or by email at barteaga@graduateprogram.org.



NOTE: Concordia University Chicago strictly limits enrollment in each program and accepts reservations on a first-come, first-served basis.

Complete steps 1 & 2 below to reserve your seat in this program.

Apply online at <http://www.graduateprogram.org/concordia-chicago/doctoral/application-checklist> for faster processing.

1 Application (Pages 3-5)

Submit your application online or complete pages 3 through 5 and return by fax to **(800) 504-7618**.



2 Application Fee (Page 6)

Use our secure payment center to submit your application fee online or complete page 6 and return by fax to **(800) 504-7618**.



Once you have reserved your seat, turn to **Page 2** or visit the [online checklist](#) to complete the remaining admission steps.

Congratulations on your pursuit of a Doctoral degree with Concordia University Chicago!

Sincerely,

Brie Arteaga

Graduate Information Office

(877) 453-0380

barteaga@graduateprogram.org

Application to Admission Steps



Once you have reserved your seat, please continue with the following steps to complete your admission file.
NOTE: You will not be eligible for financial aid until your admission file is complete.

3 Financial Aid (Page 7)

Apply for financial aid and/or make arrangements for payment. You will need to complete the FAFSA online at www.fafsa.ed.gov. **It is in your best interest to complete the financial aid process as early as possible.** Additional information and how to apply for financial aid can be found [online](#). For assistance, call Concordia's financial aid help-line at **(708) 209-3347**. To inquire about the Pay-As-You-Go plan, please contact the Business Services Office at 708-209-3237.

4 Official Transcripts (Page 8)

Arrange for all official, sealed academic transcripts from institutions where degrees were earned to be sent to the address below. For transcript review questions, contact the Office of Graduate Admission directly at **(877) 282-4422**. If you need help, further instructions are listed on page 8.

Transfer Credit Review Form: Complete this form only if you are requesting to transfer credit from graduate coursework into this program. This form must be completed and returned prior to beginning classes at CUC in order for your transcripts to be evaluated. **Request must be submitted at least one week prior to the semester start date.**

5 Objective Statement

You may submit your statement directly to the Graduate Information Office [online](#).

6 Letter(s) of Recommendation

The easiest and fastest way to request a recommendation is to use our [online system](#). This will allow us to e-mail reference forms directly to your recommender on your behalf. Two letters of recommendation are required for all programs.

7 Provide Miller Analogies or GRE Test Scores

Please provide Miller Analogies (MAT) or GRE test scores from exam taken within the last three (3) years. If you received a Master's degree from Concordia University Chicago, this exam score will be waived. If you received a Master's degree from a Concordia University or College other than Chicago within the last 5 years, this exam score will be waived.

8 Professional Resume & Certificates

Please provide a copy of your resume that documents 2 years of teaching/administrative leadership experience and copies of your teaching/administrative certificates.

9 Writing Sample

Please submit a paper that demonstrates your ability to write in a scholarly manner at a level typical of graduate work. A paper from your master's program would be most appropriate. This sample should be approximately 5 pages long (no longer than 5 pages); please submit the sample in Word format. Graduates of CUC MA programs do not have to submit a writing sample.

10 Registration Form

You will receive this form from the Graduate Information Office approximately 4- 6 week prior to the program beginning.

Completing your application steps online at: <http://www.graduateprogram.org/concordia-chicago/doctoral/application-checklist> will allow for more immediate processing of your application.



Concordia University Chicago
Office of Graduate Admission and Student Services
7400 Augusta Street
River Forest, IL 60305-1499



(708) 504-7618



Application Form (Page 1 of 3)

Ms. Mrs. Miss Mr. Anticipated Start Date
Name
Street Address
City **State** **Zip**
Home Phone () **Work Phone** ()
Mailing Address (if different from above)
City **State** **Zip**
Email

Male Female **Date of Birth** **Country of Birth**
Citizenship: Citizen Permanent Resident Non-citizen International *(Please complete page 3 of the Application)*
Are you studying through the Saudi Arabia Cultural Mission? Yes No
Have you recently studied in Canada and need to complete your program? Yes No
Are you a U.S. Citizen? Yes No
Do you currently have a visa to study in the United States? Yes No
Current Visa Type **Nationality**
Are you looking to apply for a visa through Concordia-Chicago? Yes No
Are you: Looking to change your current visa to an F-1/Student visa Applying from aboard for an F-1/Student or J-1/Exchange Visitor visa

Ed.S Locations: Summer 2020: Chicago Heights Cicero Crystal Lake Elgin/Streamwood
 Lake County Wells

Doctoral Locations: Summer 2020: River Forest Online

Seeking: EdD PhD

- | | |
|---|--|
| <input type="checkbox"/> Doctoral - Teacher Leader Emphasis | <input type="checkbox"/> Doctoral - Educational Technology Leadership - K-12 Strand |
| <input type="checkbox"/> Doctoral - Curriculum & Instruction | <input type="checkbox"/> Doctoral - Educational Technology Leadership - Corporate Strand |
| <input type="checkbox"/> Doctoral - Educational Leadership Emphasis | <input type="checkbox"/> Doctoral - Reading, Language, and Literacy |
| <input type="checkbox"/> Doctoral - Special Education | <input type="checkbox"/> Doctoral - Educational Leadership w/ Superintendent Endorsement |
| <input type="checkbox"/> Doctoral - Early Childhood Education | <input type="checkbox"/> Illinois Superintendent Endorsement Ed.S |

Do you currently hold a valid Illinois Professional Educators License (PEL)? No Yes: Type

If no, **Do you hold a valid Teaching License from another state?** No Yes: State Type

Academic History (Please list all schools you have attended where degrees were earned)

| Degree Earned* | College / University Name | Location | Dates Attended |
|----------------|---------------------------|----------|----------------|
| | | | |
| | | | |
| | | | |

Final Cumulative GPA*

(If you are unsure of your GPA please estimate. Once transcripts arrive we will update our system with the official GPA.)

*Required

Please submit one official, sealed transcript from each college/university where degrees were earned to Concordia University Chicago

Professional Experience

| Employer | Location | Dates Employed | Job title |
|----------|----------|----------------|-----------|
| | | | |
| | | | |
| | | | |
| | | | |

Have you attended Concordia, River Forest before? No Yes: Year

Are you currently employed by Concordia University Chicago? Yes No

Military Information

Are you (select one): Active Duty Veteran Military Dependent/Spouse None

Do you plan to use military benefits at Concordia University Chicago? Yes No

Race / Ethnicity

Are you Hispanic or Latino? Yes No

If yes, please select one: Cuban Mexican Puerto Rican Other Hispanic

Are you: American Indian or Alaskan Native Black or African American White
 Asian Native Hawaiian or Other Pacific Islander

Marital Status: Single/Never Married Married Divorced Separated (Legally) Widowed

Religious Affiliation:

Do you have any relative(s) who attend(ed) Concordia University Chicago (formerly Concordia University, River Forest)?

No Yes: What relation?

The Honor Pledge

As a student of Concordia University Chicago, and a member of the larger society, I pledge to uphold an academic honor code that supports serving and leading with strong personal integrity. Specifically this includes not cheating or using inappropriate or dishonest means in the completion of academic requirements. This also includes not giving unauthorized assistance to others. I understand that it is my responsibility to comply with this honor system.

I understand that Concordia University's official policies and procedures are published in the Graduate Catalog. I understand and agree that these policies and procedures may be revised during my enrollment at Concordia University Chicago. I agree that I am responsible for reviewing and abiding by these policies and procedures.

I verify that the information provided on this application is true and correct. I understand that the falsification or withholding of any information in regard to this application may result in a loss of credit and dismissal from the institution.

Signature of Applicant Date

| | |
|--|------------------------------------|
| OFFICE USE ONLY | |
| Application received by <input type="text"/> | Cohort number <input type="text"/> |



International Student Information

INTERNATIONAL PHONE NUMBERS

Home () Cell () Work ()

INTERNATIONAL PERMANENT ADDRESS

Street Address
City Territory/State Zip Country

INTERNATIONAL MAILING ADDRESS (if different from International Permanent Address)

Street Address
City Territory/State Zip Country

Nation of Birth Nation of Citizenship

Language: (choose one)
 Arabic English German Italian Korean Spanish
 Chinese French Greek Japanese Russian

The sponsor of your education in the U.S.: (choose one)

Employer Friend Lutheran World Mission Self
 Immediate Family Government Relative

Are you bringing a spouse to this country? No Yes

Are you bringing dependents to this country? No Yes: How many dependents are you bringing?



Application Fee Payment Form

TO PAY BY CREDIT CARD: Fill out this section and fax to (877) 453-0380

- Please use this section to pay your \$50 non-refundable application fee.
- If you prefer, please contact the Graduate Information Office at **(877) 453-0380** to pay your fee by credit card over the phone.

If you have any questions, please call us at (877) 453-0380 or e-mail barteaga@graduateprogram.org.

Student Name

Name on Card

Cardholder Address

City State Zip Code

Card Type: Visa MasterCard Discover **Amount: \$50.00**

Card Number Expiration Date CCV#

Cardholder Signature Date

Telephone Number of Payee ()

(in case there is a problem processing the transaction and we need to contact the cardholder for additional information)

Effective 9-1-10 VISA will no longer be accepted for tuition payments

TO PAY BY CHECK:

Date I will be mailing my payment:

Please note: Application and space reservation are NOT secure until your \$50, non-refundable application fee is received.

Signature

Print Name

Checks made payable to: Concordia University
(CONCORDIA DOES NOT ACCEPT POST-DATED CHECKS)

Mail check to:
Concordia University Chicago
Graduate Information Office
P.O. Box 1893, Frankfort, IL 60423

NOTE: If you do not receive a statement prior to class starting, please contact the Business Services Office at (877) 453-0380

| | | |
|-------------------------------------|--------------------------------------|--|
| BSO OFFICE USE ONLY | | |
| Date Received: <input type="text"/> | Capture Number: <input type="text"/> | Entered on Account: <input type="checkbox"/> Yes <input type="checkbox"/> No |



Financial Aid Information

Complete all steps below to apply for financial aid. **Note: There are financial aid options that are not based on need.** Most students in the off-campus programs use financial aid to pay for the program. We recommend that you complete these steps as soon as possible to make sure that your payment arrangements are in order by the first night of class. For help, please contact the Financial Aid Office at **(708) 209-3113**.

**Please note: Endorsement Only programs are NOT eligible for Financial Aid. Only degree granting programs are eligible for Financial Aid.*

HOW TO APPLY FOR FINANCIAL AID

- 1 Complete the Free Application for Federal Student Aid at www.fafsa.gov.** Students beginning in Summer 2020 should submit the 2019-2020 form. You will need your 2018 Federal Tax Return. All students will need your FSA ID (<https://fsaid.ed.gov/npas/index.htm>) and Concordia University Chicago's School Code (**001666**). Graduate students are considered independent for financial aid purposes.
- 2 Review your Student Aid Report (SAR) for accuracy.** You will receive this form 7-10 days after the FAFSA is submitted. If there are any errors on your SAR, log back into your FAFSA to make corrections.
- 3 You will receive your financial aid award letter from Concordia University Chicago.** This lists the financial aid that you qualify for. If you wish to decline all or a portion of the award, notify the Financial Aid Office in writing. Be sure to contact the Financial Aid Office if you have any questions about your award.
- 4 Complete Loan Entrance Counseling and the Master Promissory Note.** Entrance Counseling is only required for first time Federal Direct Loan borrowers; all borrowers must complete a Master Promissory Note. Both can be completed at www.studentloans.gov (you will need your FSA ID from Step 1).

Questions? Call the Financial Aid Office at (708) 209-3113.

FEDERAL LOAN REQUIREMENTS

To be eligible to borrow funds under the Federal Direct Loan Program, you must:

- File the Free Application for Federal Student Aid (FAFSA)
- Be a U.S. Citizen or permanent resident
- Not be in default on prior educational loans
- Maintain satisfactory academic progress

THE FEDERAL (TITLE ONE) TEACHER LOAN FORGIVENESS PROGRAM

If you and your school qualify, this program may provide loan forgiveness for eligible Federal Stafford Loans. This is a separate program requiring separate forms and processes. The U.S. Department of Education will determine your eligibility for this program; Concordia University Chicago is not responsible to verify your eligibility for this program. Please do not base your enrollment on this program, as it can be difficult to ensure qualification for government programs which are subject to reform and funding changes.

You must call 1-800-4-FED-AID to verify your eligibility or visit <https://studentaid.ed.gov/sa/repay-loans/forgiveness-cancellation/teacher> for more information.

Transcript Request Process

Concordia University Chicago requires official, sealed transcripts from all previously attended colleges and universities where degrees were earned. Follow the steps below to request transcripts from each school that you attended.

REQUEST OFFICIAL TRANSCRIPTS:

There are multiple ways to request transcripts, and each college or university will have their own process.

ONLINE:

Official Electronic Copies:

grad.admission@cuchicago.edu

BY MAIL:

- 1 Contact the Registrar's office at your previously attended school, either by phone, email, or through your university's website.
- 2 Submit a transcript request following that school's procedures. Most colleges and universities require a signature or other official request in writing. Many schools have a Transcript Request Form available to download on the Registrar's website. Some will allow you to order transcripts online.

Note: Some colleges and universities charge a small fee for official transcripts. Be sure to enclose your fee with your transcript request to avoid a delay in processing.

- 3 It can often take several days for a transcript request to be processed. When your transcripts are received, the Graduate Information Office will contact you, but if you have not received confirmation within 14 days, please contact us at **(877) 453-0380**.

Official Hard Copy Transcripts:

Concordia University Chicago

Attn: Office of Graduate Admission and Student Services #158

7400 Augusta Street

River Forest, IL 60305-1499



Remember: An admission decision cannot be made until all official, sealed transcripts are received.

Please Note: If you received a degree from a foreign institution any international transcripts must be evaluated by a Concordia-approved international credentialing service. Please request a foreign transcript evaluation from one of the following: ECE (Educational Credential Evaluators), WES (World Education Services) or AACRO (American Association of College Registrars and Admission Officers).

Program Objectives

- Understand the complexities of educational settings in relation to adult learning and development, culture and organizational change, student achievement, assessment and data-driven decision making, and community outreach and collaboration
- Apply and analyze learning solutions that support and drive schools and educational settings for improved student achievement and success
- Strategically support the various stakeholders with informed and judicious decisions
- Identify and integrate leadership orientations that align with school improvement practices
- Exercise professional ethical behavior that supports the institutional mission and allocation of resources to support and achieve institutional objectives

Areas of Study

| Course | Course Name |
|-----------------------|--|
| EDL 7110 | Strategies of Ed. Leadership |
| EDL 7140 | Organizational Change |
| EDL 7120 | Research Based Decision-Making |
| RES 7605 | Quantitative Analysis |
| Doctoral Track | |
| FPR 7011 | Phil. and Theor. Foundations of Leadership |
| Ph.D. Track | |
| FPR 7300 | Philosophy of Scientific Knowledge |
| EDL 7210 | Policy Analysis |
| EDL 7300 | Ethics for Ed. Leaders |
| EDL 6715 | Providing Instructional Support |
| EDL 7240 | Supervisory Theory and Practice |
| EDL 7260 | School/District Imp. Using Data Analysis |
| EDL 6775 | Leading School-Based Professional Learning Communities |
| EDU 7500 | Instructional Coaching for Effective Teaching |
| EDU 7100 | Curriculum Theory and Design |
| EDL 6988 | Illinois Teacher Leader Practicum |
| EDL 7310 | Organization and Community Partnerships |
| RES 7700 | Qualitative Research |
| Ph.D. Track | |
| RES 7800 | Mixed Methods Research |
| RES 7600 | Survey Research |
| RES 7900 | Research Design |
| COMP 7000 | Comprehensive Exam (fee-based) |
| DISS 7010 | Dissertation |
| DISS 7020 | Dissertation |
| DISS 7030 | Dissertation |
| DISS 8000 | Dissertation Supervision (fee-based) |



Program Objectives

- Prepares candidates for public or non-public district-wide administrative responsibilities
- Promotes the success of all students through developing and implementing a shared vision of learning which supports the learning process
- Develops advanced skills in management of the organization, operations and resources for a safe, efficient and effective learning environments in schools and the district
- Collaborate with staff, boards of education, students, families and community members in response to diverse educational and community interests and needs as well as mobilize community resources
- Demonstrate integrity, fairness and ethical behavior to support and advance the development of a moral educational community
- Understand and respond to the larger political, social, economic, legal and cultural contexts.

Areas of Study

| Course | Course Name |
|-----------------------|--|
| EDL 7110 | Strategies of Ed. Leadership |
| EDL 7140 | Organizational Change |
| EDL 7120 | Research Based Decision-Making |
| RES 7605 | Quantitative Analysis |
| Doctoral Track | |
| FPR 7011 | Phil. and Theor. Foundations of Leadership |
| Ph.D. Track | |
| FPR 7300 | Philosophy of Scientific Knowledge |
| EDL 7210 | Policy Analysis |
| EDL 7300 | Ethics for Ed. Leaders |
| EDL 7250 | Legal Issues for School Districts |
| EDL 7240 | Supervisory Theory and Practice |
| EDL 7260 | School/District Imp. Using Data Analysis |
| EDL 7230 | Ed. Finance |
| EDL 7220 | HR Admin and Bargaining |
| EDL 7100 | The Superintendency |
| EDL 7891 | Internship: Superintendent |
| EDL 7310 | Organization and Community Partnerships |
| RES 7700 | Qualitative Research |
| Ph.D. Track | |
| RES 7800 | Mixed Methods Research |
| RES 7600 | Survey Research |
| RES 7900 | Research Design |
| COMP 7000 | Comprehensive Exam (fee-based) |
| DISS 7010 | Dissertation |
| DISS 7020 | Dissertation |
| DISS 7030 | Dissertation |
| DISS 8000 | Dissertation Supervision (fee-based) |

Program Objectives

- Designed for educational experts who desire to design, implement, evaluate, and manage curriculum and instruction programs in K-12 schools
- Develop the abilities for research and critical thinking in the field of curriculum and instruction with a theoretical and practical knowledge
- Develop competency in curriculum evaluation, development, and mapping; to improve understanding in the teaching and learning process
- Build a strong professional background in areas related to curriculum and instruction
- Support and lead reform and change efforts related to teacher development in schools
- Assist in facilitating the exploration, discussion, and understanding of the challenges and possibilities of teacher education

Areas of Study

| Course | Course Name |
|-----------------------|---|
| EDU 6135 | Fundamentals of Learning Theory |
| EDL 7140 | Organizational Change |
| EDL 7120 | Research Based Decision Making |
| EDU 7100 | Curriculum Theory and Design |
| Doctoral Track | |
| FPR 7011 | Philosophical and Theoretical Foundations of Leadership |
| Ph.D. Track | |
| FPR 7300 | Philosophy of Scientific Knowledge |
| EDL 7210 | Policy Analysis |
| EDU 7XXX | Political and Social Contexts of Curriculum and Instruction |
| EDU 7XXX | Multicultural Education |
| EDL 7300 | Ethics for Educational Leaders |
| EDU 6380 | Assessment, Evaluation, and Data Driven Decision Making |
| EDT 6010 | Integrating Technology Across the Curriculum |
| GME 6300 | Introduction to Grants |
| RES 7605 | Quantitative Analysis |
| RES 7700 | Qualitative Analysis |
| RES 7820 | Program Evaluation |
| EDU 7XXX | Curriculum Leadership |
| Ph.D. Track | |
| RES 7800 | Mixed Methods Research |
| RES 7600 | Survey Research |
| -or- | |
| RES 7620 | Advanced Topics in Statistics |
| -or- | |
| RES 7710 | Advanced Topics in Qualitative Analysis |
| RES 7900 | Research Design |
| DISS 7010 | Dissertation |
| COMP 7000 | Comprehensive Examination (fee-based) |
| DISS 7020 | Dissertation |
| DISS 7030 | Dissertation |
| DISS 8000* | Dissertation Supervision (as needed, fee-based) |

* Students must register for DISS 8000 repeatedly (as needed) to maintain continuous enrollment until program completion.

Program Objectives

- Designed for candidates who desire to continue their education as educators and scholars prepared for leadership roles in the area of special education in public or private institutions
- Develops special education experts who can design, implement, evaluate, and manage programs in a variety of public and private settings
- Enhances the abilities for research and critical thinking in the field of special education, with a theoretical and practical knowledge
- Increases competency in special education leadership, curriculum modification and program evaluation
- Improve understanding of the needs of families as it relates to special services
- Understand the role of advocacy in supporting key stakeholders
- Support and lead reform and change efforts related to teacher development in special education

Areas of Study

| Course | Course Name |
|--|--|
| EDL 6250 | Special Education Law and Policy |
| EDL 7140 | Organizational Change |
| EDL 7120 | Research Based Decision Making |
| SPED 6375 | Supervision of Programs for Children with Disabilities |
| Doctoral Track | |
| FPR 7011 | Philosophical and Theoretical Foundations of Leadership |
| Ph.D. Track | |
| FPR 7300 | Philosophy of Scientific Knowledge |
| EDL 7210 | Policy Analysis |
| EDL 6310 | Schools, Families and Trends in Special Education |
| SPED 7XXX | Principles of Applied Behavior Analysis |
| EDL 7300 | Ethics for Educational Leaders |
| SPED 7XXX | Assistive Technology for Students with Disabilities |
| SPED 7XXX | Current Issues and Trends in Special Education |
| GME 6300 | Introduction to Grants |
| RES 7605 | Quantitative Analysis |
| RES 7700 | Qualitative Analysis |
| SPED 7XXX | Seminar in Low Incidence Disabilities |
| SPED 7XXX | Seminar in High Incidence Disabilities |
| Ph.D. Track | |
| RES 7800 | Mixed Methods Research |
| RES 7600 -or- RES 7620 -or- RES 7710 | Survey Research Advanced Topic in Statistics Advanced Topics in Qualitative Analysis |
| RES 7900 | Research Design |
| COMP 7000 | Comprehensive Examination (fee-based) |
| DISS 7010 | Dissertation |
| DISS 7020 | Dissertation |
| DISS 7030 | Dissertation |
| DISS 8000* | Dissertation Supervision (as needed, fee-based) |

* Students must register for DISS 8000 repeatedly (as needed) to maintain continuous enrollment until program completion.

Program Objectives

- Strengthen theoretical understandings of early childhood education
- Increase knowledge of human growth and development, with emphasis on the young child
- Strengthen expertise in the principles and practices of early childhood education
- Develop skills in administration and organization of early childhood education programs
- Increase awareness of support services to families of young children
- Develop research and analysis skills that will further and support current knowledge in the field

Areas of Study

| Course | Course Name |
|-----------------------|---|
| ECE 7010 | Child Development and the Educational Process |
| ECE 7020 | The Leadership/Supervision of Early Childhood Centers and Programs |
| FPR 7011 | Philosophical and Theoretical Foundations of Leadership |
| ECE 7030 | Trends, Issues, and Research in Early Childhood Education |
| ECE 7040 | Cultural and Socioeconomic Influences Affecting Diverse Learners |
| EDL 7140 | Organizational Change |
| ECE 7050 | Models of Assessment |
| ECE 7060 | Curriculum Models in Early Childhood Education |
| ECE 7070 | Language, Literacy and Reading Instruction in Early Childhood Education |
| EDL 7210 | Policy Analysis |
| ECE 7080 | Legal Issues in Early Childhood Education |
| EDL 7300 | Ethics for Educational Leaders |
| ECE 7090 | Family and Community Relationships and Advocacy |
| ECE 7110 | Early Childhood Education Internship |
| RES 7605 | Quantitative Analysis |
| RES 7700 | Qualitative Research |
| Doctoral Track | |
| RES 7900 | Research Design |
| Ph.D. Track | |
| RES 7800 | Mixed Methods Research |
| <i>Choose One:</i> | |
| RES 7600 | Survey Research |
| RES 7620 | Advanced Topics in Statistics |
| RES 7710 | Advanced Topics in Qualitative Analysis |
| RES 7900 | Research Design |
| COMP 7000 | Comprehensive Exam (fee based) |
| DISS 7010 | Dissertation |
| DISS 7020 | Dissertation |
| DISS 7030 | Dissertation |
| DISS 8000* | Dissertation Supervision (as needed, fee based) |

* Students must register for DISS 8000 repeatedly (as needed) to maintain continuous enrollment until program completion.

Program Objectives

- Understand theoretical and evidence-based foundations of reading and writing processes and instruction.
- Use instructional approaches, materials, and an integrated comprehensive, balanced curriculum to support student learning in reading and writing.
- Use a variety of assessment tools and practices to plan and evaluate effective reading and writing instruction.
- Create and engage students in literacy practices that develop awareness, understanding, respect and valuing of differences in our society.
- Create a literate environment that fosters reading and writing by integrating foundational knowledge, instructional practices, approaches and methods, curriculum materials, and appropriate use of assessments.
- View professional learning and leadership as a career-long effort and responsibility. (Adapted from IRA Professional Standards, 2010)

Areas of Study

| Course | Course Name |
|------------------------------|--|
| RLL 7000 | Trends and Issues in Literacy Research |
| RLL 7010 | Instructional Approaches Related to Reading, Writing & Language |
| EDL 7140 | Organizational Change |
| RLL 7020 | Development and Evaluation of Literacy Programs |
| EDL 7210 | Policy Analysis |
| RLL 7030 | Policy and Politics of Reading, Language, and Literacy |
| EDL 7300 | Ethics of Educational Leaders |
| RLL 7040 | Cultural and Socioeconomic Perspectives of Literature & Literacy |
| RLL 7200 | Literacy Supervision, Leadership and Coaching |
| RLL 7050 | New Literacies and Multiliteracies in Education |
| RLL 7060 | Internship in Reading, Language, and Literacy (taken over two semesters) |
| RLL 7310 | Writing in Recorded Thinking |
| RLL 7061 | Internship in Reading, Language and Literacy |
| FPR 7011 | Philosophical and Theoretical Foundations of Leadership |
| RES 7605 | Quantitative Analysis |
| RES 7700 | Qualitative Research |
| Ph.D. Track | |
| RES 7800 | Mixed Methods Research |
| RES 7710 -or- RES 7620 | Advanced Quantitative Analysis Advanced Qualitative Analysis |
| COMP 7000 | Comprehensive Exam (fee based) |
| RES 7900 | Research Design |
| DISS 7010 | Dissertation |
| DISS 7020 | Dissertation |
| DISS 7030 | Dissertation |
| DISS 8000* | Dissertation Supervision (as needed, fee based) |

* Students must register for DISS 8000 repeatedly (as needed) to maintain continuous enrollment until program completion.

Program Objectives

- Prepares candidates for doctorate in leadership with a specialization in educational technology program
- Develops technology experts into technicians responsible for instructional design, human resource development, professional development, project management and continuing education of employees.
- Graduates will be able to design, implement, evaluate and manage educational technology for K-12 education, higher education, corporate training, medicine and continuing education in professional settings.
- Develop the research and critical thinking skills in the field of educational technology on both a theoretical and practical level; develop competency in technology development, implementation, and evaluation.
- Improve the connection between technology and the teaching and learning process; build a strong professional background in areas related to educational technology.
- Support and lead reform and change efforts related to technology practices and human resource management. Assist in facilitating the exploration, discussion, and understanding of challenges and possibilities of educational technology in a variety of educational settings.

Areas of Study

| Course | Course Name |
|-----------------------|--|
| EDL7140 | Organizational Change |
| EDT 7010 | Theories in Educational Technology for Teaching and Learning |
| EDL 7210 | Policy Analysis |
| RES 7605 | Quantitative Analysis |
| EDT 7XXX | Design of Learning Environments |
| EDL 7300 | Ethics for Educational Leaders |
| RES 7700 | Qualitative Research |
| EDT 7XXX | Contemporary Issues in Technology and Instructional Design |
| EDT 7XXX | Technology Leadership in Organizations |
| EDT 7XXX | Data Management |
| EDT 7 XXX | Strategic Planning and Evaluation of Technology Programs |
| EDT 7XXX | Technology Department Management |
| EDT 7XXX | Human-Computer Interactions for Learning Systems* |
| EDT 7XXX | Technology Policy Analysis and Development** |
| EDT 7XXX | Designing for Online Learning Systems* |
| EDT 7XXX | Issues in Technology Design and Management** |
| EDT 7XXX | Project Management* |
| EDL 7620 | School/District Improvement Using Data Analysis** OR |
| EDU 7100 | Curriculum Theory and Design** |
| RES 7900 | Research Design (4 credit hours) |
| Doctoral Track | |
| FPR 7011 | Philosophical and Theoretical Foundations of Leadership |
| Ph.D. Track | |
| RES7800 | Mixed Methods Research |
| FPR 7300 | Philosophical of Scientific Knowledge |
| RES 7620 | Advanced Topics in Statistics |
| COMP 7000 | Comprehensive Exam (fee) |
| DISS 7010 | Dissertation |
| DISS 7020 | Dissertation |
| DISS 7030 | Dissertation |
| DISS 8000 | Dissertation Supervision (fee) (if needed) |

* Students must register for DISS 8000 repeatedly (as needed) to maintain continuous enrollment until program completion.

Program Overview

The Superintendent Endorsement Ed.S program consists of seven courses (eight weeks in length and face to face) and three internship field based experiences (sixteen weeks each in length) which meet the State of Illinois requirements for the IL Superintendent Endorsement. A required four (4) hour Orientation Program supplements the program and provides the candidate with all resources for the program including portfolio design and development, as well as an overview of all standards of assessment. Throughout the Superintendent Endorsement Ed.S Program admission, internship enrollment, and internship processes, candidates are required to upload documents into an electronic portfolio set up for them in the University's Blackboard Learning Management System. Entries in the portfolio provide evidence of compliance with the requirements established by the Illinois State Board of Education (ISBE) for the superintendent endorsement program. Described below are the admission requirements and all coursework prescribed by ISBE which satisfies the IL Superintendent to be attached to a Professional Educator's License (PEL.) The thirty (30) semester hours of credit listed below are post-master's credit.

Provisional Admission Requirements to Concordia University:

- Evidence of a regionally accredited bachelor's and master's degree, with a minimum graduate cumulative GPA of 3.00
- Completed online application including an objective statement of the applicant's goals in pursuing the superintendent's endorsement
- Official transcripts from each college or university from which a degree was earned
- International transcripts must be evaluated by a Concordia approved international credentialing service, such as WES (World Education Services) or ECE (Educational Credential Evaluators)
- Hold a valid and current Illinois professional educator license (PEL) endorsed in general administrative, principal, chief school business official or director of special education
- Two letters of recommendation from individuals able to comment on the applicant's academic potential, personal character and competence and effectiveness in professional work
- Copy of professional resume

Full Admission Requirements to the Superintendent Endorsement Program:

Full admission to the program is granted after the first semester upon successful completion of the following:

- EDL 7111 Strategies of Educational Leadership
- EDL 7260 School and District Improvement Using Data Analysis
- Teacher Evaluator – Growth for Learning Modules 1-5 (PERA)
- Faculty Interview

Areas of Study

Law & Governance [9 credit hours]

- Policy Analysis
- Managing Legal and Human Resources Issues
- Ethics for Educational Leaders

Management [6 credit hours]

- Managing Illinois School District Finances
- Supervisory Theory and Practice
- Principal Evaluator – Growth for Learning Modules 1-5 (PERA)

Educational Leadership [6 credit hours]

- Strategies of Educational Leadership
- School and District Improvement Using Data Analysis

Field Based Experience* [9 credit hours]

- Superintendent as Instructional Leader: Internship I
- Superintendent as Change Agent: Internship II
- Superintendent as Human Relations and Resource Manager: Internship III

**Concordia University's field based experience training meets all state requirements which include the candidate completing three, sixteen week internships with their District Superintendent Internship Supervisor (DSIS) and the Concordia University Chicago Internship Supervisor (CUCIS).*

Superintendent Endorsement Completion Requirements

To complete the Illinois Superintendent endorsement, the candidate must also:

- Successfully pass the IL Test #187 (or its successor) at the end of the course work and internships;
- Supply evidence of a passing score on the Illinois Test of Academic Proficiency (formerly the Illinois Test of Basic Skills) or ACT/SAT equivalent as established by ISBE, or equivalent out-of-state test recognized by ISBE (effective 8/9/16 if an educator was issued a teaching or support service personnel certificate before July 1, 1988 a test of Basic Skills is not required for issuance of an administrative endorsement);
- Successfully complete and pass Principal Evaluator – Growth for Learning Modules 1-5 (PERA);
- Provide proof of at least two years of full-time administrative or supervisory experience in a public school district or non-public school recognized in accordance with 23 Ill. Adm. Code 425 on the professional educator license endorsed in general administrative principal, chief school business official, or director of special education.

Important Contact Information

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|--|--|--------------|
| Graduate Information Office | barteaga@graduateprogram.org | 877-453-0380 |
| Payment Plan Office of Student Business Services | Office of Student Business Services | 708-209-3241 |
| Financial Assistance Office | | 708-209-3113 |

Tuition Guarantee

Tuition for the 2019-2020 Doctoral programs is \$730 per credit hour (please inquire about Educational Leadership with Superintendent Endorsement tuition rate). This rate is guaranteed not to increase over the life of your enrollment in the program as long as students remain continuously enrolled. The Superintendent Ed.S program is priced at \$595 per credit hour. In addition, a technology fee of \$15 per credit hour (\$45 per 3-credit course) will be assessed for the purpose of supporting and enhancing student learning.

Admission Requirements

- Application and \$50 Application Fee
- Objective statement (include educational goals and/or objectives and their relationship to pursuing doctoral work at CUC)
- Documentation of 2 years of teaching and administrative leadership experience (resume, copy of teaching and principal/administrative certificate)
- Proof of master's degree from a regionally accredited institution with a GPA of 3.00
- Two letters of recommendation from individuals qualified to comment on the applicant's potential for doctoral study
- Original, official transcripts from all colleges and universities where degrees were earned
- Official scores from either the GRE or the MAT within the past three years
- Writing Sample

Once all materials are submitted and your file is complete, the following steps will be taken:

1. Your file will be reviewed by the Executive Director of Graduate Admission and Enrollment Services and the Doctoral Admission Committee.
2. At the committee's discretion, you may be invited to participate in an interview with the Faculty Doctoral Committee. Applicants who are not considered for the interview process will be notified.
3. Once an admission decision has been reached, you will be notified personally and in writing within a few days.

Admission to the Doctoral programs depends on several factors, including your cumulative Grade Point Average, program fit, letters of recommendation, professional experience, test scores, and writing abilities.

Cohort Information: Class size is limited to 15 students for Doctoral Programs.

The Office of Graduate Admission and Enrollment Services will send a letter and a graduate catalog upon receipt of your application and non-refundable \$50.00 application fee. If you have any questions regarding your admission status, please feel free to contact us at:

Office of Graduate Admission and Student Services

Phone: 708-209-4093

Fax: 708-209-3454

Email: graduate.admission@CUChicago.edu

Important Contact Information

| | | |
|--|--|--------------|
| Graduate Information Office | barteaga@graduateprogram.org | 877-453-0380 |
| Payment Plan Office of Student Business Services | | 866-204-1882 |
| Financial Assistance Office | | 877-266-7331 |

GRE / MAT Information

All candidates for the Doctor of Education programs must complete the Graduate Record Examination (GRE) or the Miller Analogies Test (MAT) as a part of the application process.

MAT: For more information about the MAT (registration and study guides), contact the Psychological Corporation at 800-622-3231 or visit their website at www.milleranalogies.com. The MAT is 60 minutes in length and is offered in both computerized and paper-and-pencil formats. The online Candidate Information Bulletin lists different locations. You will need to call each location for their testing schedule. The cost for this test varies. Scores are available in about three weeks from the test date. Concordia's score recipient code for the MAT is 2024.

GRE: For information about the GRE General test, visit the website at www.gre.org or call 609-771-7670. Registration information is available at 800-GRE-CALL. The GRE is administered via computer at various locations in the area, and requires about 3.5 hours to complete. Practice exams and other information about the test are available on the website. The fee for the GRE is \$130. Unofficial scores are available to the examinee at the conclusion of the test; official scores are reported in about two weeks. Concordia's score recipient code for the GRE is R1140.