

Thank you for your interest in Grand View University's Master's and Endorsement programs. We are pleased to offer our convenient, online programs. We want what you want – for you to be a high-quality professional educator with a graduate degree. Children and their development and learning is our mission. Our partnership with you can bring that mission to a reality. An affordable tuition rate has been arranged for teachers, and space in each cohort is limited to 20 students. Once you submit your application (Step 1 below), I will be able to hold your place in class until your application file is complete.

This packet includes all the information you will need to be admitted into the program. Read through this packet carefully and be sure to contact me if you have any questions. My team and I are committed to guiding you through the application process. Choosing where to go to graduate school is an important step, and my team and I are here to support you. You can reach me by phone at **515-416-9045** or by email at [trichards@graduateprogram.org](mailto:trichards@graduateprogram.org).



**NOTE:** Grand View University strictly limits enrollment in each program to 20 students and accepts students on a first-come, first-served basis.

**Complete step 1 below to reserve your seat in this program.**

**Submit your application [online](#) for faster processing.**

**1**

## **Application for Graduate Admission (Pages 3-4)**

Submit your application [online](#) or complete pages 3-5 and return by fax to **(800) 504-7618** or [email](#).



Once you have reserved your seat, turn to Page 2 or visit the [online checklist](#) to complete the remaining admission steps.

Congratulations on your pursuit of a Master's degree with Grand View University!

**Sincerely,**

Tom Richards

Graduate Information Office

(515)-416-9045

[trichards@graduateprogram.org](mailto:trichards@graduateprogram.org)



Once you have submitted an application and reserved your seat, please continue with the following steps to complete your admission file. **NOTE:** You will not be eligible for financial aid until your admission file is complete.

**2**

## Financial Aid & Payment Options (Pages 5-6)

Determine how you plan to pay for the program: Financial Aid, Pay-As-You-Go or payment in full. If using Financial Aid, complete the FAFSA online. For more information, see page 5. It is in your best interest to complete the financial aid process as early as possible.

**3**

## Official Transcripts (Page 7)

Arrange for official, sealed transcripts. Admission to a Grand View University graduate program requires a baccalaureate degree earned from a regionally accredited institution, evidenced by an official transcript.

**4**

## Statement of Purpose (Page 9)

This document should address the following:

- The student's interest in the program, including the identification of short-term and long-term career goals
- The skills and experiences the student will contribute to the program
- Expectations the student has of the program

**\*Stand- Alone Endorsement and Driver Education Endorsement applicants do not need to submit a Statement of Purpose.**

**5**

## Professional Resume

You may submit your resume directly to the Graduate Information Office [here](#). Your resume can also be **emailed**, faxed to (800) 504-7618, or mailed to the address listed below.

**\*Stand- Alone Endorsement and Driver Education Endorsement applicants do not need to submit a professional resume.**

**6**

## 2 Letters of Recommendation

Grand View University requires two references who are in a position to assess your potential for successful graduate study.

Use our electronic reference system to **submit** your chosen recommenders' names and email addresses. This will allow us to e-mail reference forms to each recommender on your behalf.

**\*Stand- Alone Endorsement and Driver Education Endorsement applicants do not need to submit 2 letters of recommendation.**

**7**

## Teaching License

Proof of a current Iowa teacher's license is required for most programs for admission. A copy of your license is typically available in your personnel file with your school or district.

Please print and **upload** this document, or email a copy to [trichards@graduateprogram.org](mailto:trichards@graduateprogram.org).

Completing your application steps online at <https://www.graduateprogram.org/grand-view/apply-now/> will allow for more immediate processing of your application. If you choose to submit paper forms for any of the steps above, documents should be emailed, faxed or mailed to:



**Grand View University**  
Attn: Admissions  
1200 Grandview Ave  
Des Moines, IA 50316



**(800) 504-7618**

[trichards@graduateprogram.org](mailto:trichards@graduateprogram.org)

**NOTE:** If you do not receive a call from the Graduate Information Office to confirm receipt of your reservation documents within 24 hours of faxing them, please call **515-416-9045**.

**CONTACT INFORMATION**

Name  Title  First  Middle  Last  Suffix

Preferred Name  Maiden Name

Email Address  Home Phone  Cell Phone

Social Security Number  -  -  Gender  M  F Date of Birth

Are you a U.S. Citizen?  Yes  No If no, Is your permanent address outside the U.S. or Canada?  Yes  No

**OPTIONAL INFORMATION**

The information you provide in this section will not be used in a discriminatory manner.

Ethnicity  Hispanic/Latino  Non-Hispanic/Latino

Regardless of your answer to the prior question, please check one or more of the following groups in which you consider yourself to be a member:  American Indian or Alaska Native  Asian  Black or African American  Native Hawaiian or Other Pacific Islander  White

Marital Status  Religious Affiliation

**MILITARY SERVICE HISTORY**

Are you currently serving or have you ever served in the United States Military?  Yes  No

If yes, what is your current military status?  Active Military  Veteran  Spouse  Dependent

**PROGRAM INFORMATION**

Term of anticipated enrollment  Fall 2022 Do you plan to be?  Full-Time  Part-Time

**Academic Program**

- English Language Learners Endorsement
- Reading Endorsement
- Instructional Coaching Certificate
- STEM Endorsement
- Instructional Strategist I
- Driver Education Endorsement
- Instructional Strategist II: Intellectual Disabilities
- Instructional Strategist II: Learning Disabilities and Behavioral Disorders
- Master of Education
- Master's in Sports Management

Have you previously applied to Grand View University?  Yes  No

Will you be filing the Free Application for Federal Student Aid (FAFSA)?  Will Apply  Not Required

State of Legal Residence

**ACADEMICS**

Enter the most recent post-secondary institution that you attended.

Official copies of ALL college/university transcripts are required for an admission decision to be made on your application.

College/University  Name  City  State  Zip Code  Country

Start Date: Month  Year  End Date: Month  Year  Graduated  Yes  No

Degree Major  Degree Earned or Expected

Number of Credits Earned  GPA

**EMPLOYMENT INFORMATION**

Employer  Name  City  State  Country

Telephone  From: Month  Year  To: Month  Year

Does your employer offer tuition assistance?  Yes  No

**CERTIFICATION**

Applicants for admission, employment, students, employees and sources of referral of applicants for admission and employment are hereby notified that Grand View University does not unlawfully discriminate on the basis of age, race, religion, creed, color, sex, sexual orientation, national origin, ancestry or disability in admission or access to, or treatment or employment in, its programs and activities, services or practices. Any person having inquiries concerning the University's compliance with the regulations implementing Title VI, Title IX and Section 504 of the Rehabilitation Act of 1973 and the Americans with Disability Act is directed to contact the vice president for administration and finance, 515-263-2821, who has been designated as the equal opportunity and affirmative action officer. Any person also may contact the Department of Education, regarding the University's compliance with regulations implementing Title VI, Title IX and Section 504 of the Rehabilitation Act of 1973 and the Americans with Disability Act. Please affirm the following before you submit your application.

- I understand that once my application has been submitted it may NOT be altered in any way.
- I understand that withholding information requested on this application or giving false information may make me ineligible for admission to Grand View University or subject to dismissal. With this in mind and by clicking "I agree" below, I certify that the statements I have are correct and complete.
- I understand that an offer of admission is conditional, pending receipt of final transcripts showing work comparable in quality to that upon which the offer was based.

Signature  Date

### How to Apply for Financial Aid:

Complete all steps below to apply for financial aid. **Note: The student loans available for this program are not based on financial need. Most students use financial aid to pay for the program.** We recommend that you complete these steps as soon as possible to make sure that your payment arrangements are in order by the first day of class. **For help, please contact the Financial Aid Office at (515)-263-2853.**

- 1 Complete the 2022-2023 Free Application for Federal Student Aid at [www.fafsa.gov](http://www.fafsa.gov).** You will need your 2021 Federal Tax Return, your FSA ID (<https://fsaid.ed.gov/npas/index.htm>) and Grand View University's School Code (001867).
- 2 Review your Student Aid Report (SAR) for accuracy.** You will receive an email confirmation after the FAFSA is submitted. If there are any errors on your SAR, log back into your FAFSA to make corrections.
- 3 You will receive an email notification that your financial aid award is ready to view via your Grand View University e-mail account.** The E-Award lists the financial aid that you are eligible to receive. You will have an opportunity to accept or decline all or a portion of the award. Be sure to contact the Financial Aid Office if you have any questions.
- 4 Complete Loan Entrance Counseling and the Master Promissory Note.** Entrance Counseling is only required for first time Federal Direct Loan borrowers; all borrowers must complete a Master Promissory Note. Both can be completed at [www.studentloans.gov](http://www.studentloans.gov) (you will need your FSA ID from Step 1).

### Federal Loan Requirements:

To be eligible to borrow funds under the Federal Direct Loan Program, you must:

- 1** File the Free Application for Federal Student Aid (FAFSA)
- 2** Be a U.S. Citizen or permanent resident
- 3** Not be in default on prior educational loans
- 4** Maintain satisfactory academic progress

Questions? Contact Christine Dillon in the Financial Aid Office at (515)-263-2853 or [cdillon@grandview.edu](mailto:cdillon@grandview.edu)

### Teacher Loan Forgiveness Details:

If you and your school qualify, this program may provide loan forgiveness for eligible Federal Direct Loans. This is a separate program requiring separate forms and processes. The U.S. Department of Education will determine your eligibility for this program. Grand View University is not responsible to verify your eligibility for this or any other program. Please do not base your enrollment on this program as it can be difficult to ensure qualification for Government Programs, which are subject to reform and funding changes.

You must call 1-800-4-FED-AID to verify your eligibility or visit <https://studentaid.ed.gov/sa/repay-loans/forgiveness-cancellation/teacher> for more information.

### Teach Grant Details:

The Teacher Education Assistance for College and Higher Education (TEACH) Grant Program provides up to \$4,000 a year in grant assistance to students who are completing coursework towards certain high-need fields. In order to be eligible for a grant, a student must submit a FAFSA, sign an Agreement to Serve as a full-time teacher at certain low-income schools and within certain high-need fields for at least four academic years within eight years after completing (or ceasing enrollment in) the course of study for which the candidate received a grant. Grandview University certifies your eligibility for the TEACH Grant. The TEACH Grant converts to an unsubsidized Direct Loan if the student fails to fulfill any part of his or her obligation. This loan, plus interest, must be repaid.

**Pay-As-You-Go** payment plans are available for tuition.

**Federal Student Loans** are also available for graduate students.

**NOTICE:** Your tuition will be due the Friday before your classes begin. If you do not have financial aid in place, you may have to make payments until your student loans are fully processed.

### ENROLL IN A PAYMENT PLAN:

Grand View has partnered with Official Payments to offer a secure, convenient and interest-free way to automatically withdraw payments from your banking account or credit card over the course of the semester. You may also choose to initiate the payment. The GV Payment Plan allows students to divide the total amount due from the billing statement over the course of the semester.

Instructions on how to enroll can be downloaded [here](#).

### COMMON QUESTIONS:

#### What is a payment plan?

A payment plan is an alternative method of covering the out of pocket balance beyond Financial Aid. There is no interest with a payment plan but rather a one-time set up fee that is listed below when setting up the plan. Payments are due the 5th of each month but you have until the 20th of each month to make the payment before late fees are assessed.

#### What are the price differences between the Fall-Only and Annual plans?

- Fall-Only plans: You would pay a \$40 non-refundable fee when setting up the plan. (If you believe you're going to need another plan again in the Spring, it would benefit you to set up an Annual plan.)
- Annual plans: You would pay a \$50 non-refundable fee when setting up the plan.

#### How do you determine what amount to include in my payment plan?

- Fall-Only plans: We suggest that you review your statement for the fall semester and use the remaining balance after grants, scholarships and loans are applied.
- Annual plans: We suggest that you review your statement for fall semester and use the remaining balance after grants, scholarships and loans are applied and multiply this amount times two. If you expect to have any changes in your charges or financial aid between your fall and spring semesters, you will need to take that into consideration as well.

**When in doubt, contact the Business Office for assistance- 515-263-2807**

#### How do I pay my bill?

You may pay your account by check, credit card, or in cash in person at the Business Office; online by credit card or check or via phone by credit card or check. **Checks may be mailed to: Grand View University, Attn: Business Office, 1200 Grandview Avenue, Des Moines, IA 50316-1599**

**Credit card payments may also be made via telephone at the Business Office (515-263-2807).** We are able to accept MasterCard, Visa, Discover, and American Express. A service fee of 2.35% is charged to all credit or debit card transactions.

For M.Ed. students, Grand View University requires official transcripts from all previously attended colleges and universities, showing a validated minimum undergraduate grade-point average of 3.0 on a 4.0 scale. (Students below 3.0 will be considered for provisional acceptance.) If you have copies of your transcripts available, they can be submitted as unofficial transcripts to expedite the admission process; however, official, sealed transcripts are required in order to be fully admitted to Grand View University.

**Applicants enrolling in a stand-alone endorsement program will only need to submit an official transcript from the college/university where the teaching bachelor's degree was received.** Follow the steps below to request official transcripts.

### TO ORDER TRANSCRIPTS:

There are multiple ways to request transcripts, and each college or university will have their own process. Typically, the easiest way to order official transcripts is:

- 1 Contact the Registrar's office at your previously attended school, either by phone, email, or through your university's website.
- 2 Submit a transcript request following that school's procedures. Most colleges and universities require a signature or other official request in writing. Many schools have a Transcript Request Form available to download on the Registrar's website. Some will allow you to order transcripts online.
- 3 It can often take several days for a transcript request to be processed. When your transcripts are received, the Graduate Information Office will contact you, but if you have not received confirmation within 14 days, please contact us at (515)-416-9045.

Please have all official transcripts sent electronically to: [Admissions@grandview.edu](mailto:Admissions@grandview.edu)

Or by mail to: Grand View University – Grand View University  
Attn: Admissions  
1200 Grandview Ave  
Des Moines, IA 50316

**REMEMBER: An admission decision cannot be made until all transcripts are received.**

Students admitted to graduate study at Grand View University may submit a request for up to six semester hours of previously earned graduate credit to be accepted as transfer credit. Previous graduate work must:

- Have been earned at an accredited college or university. Submit a transcript request following that school's procedures.
- Have been completed within the last five years prior to admission to graduate study at Grand View.
- Have been awarded a grade no lower than a B-.
- Be reviewed and evaluated at the time of admission to graduate study at Grand View University.

All requests for transfer credit must be accompanied by:

- An official transcript, course description, and course syllabus.



**NOTE:** A course description or syllabus MUST be provided for each course you wish to transfer. An incomplete form or failure to provide required documents will result in delay or denial of credit transfer requests.

Full Name  First  Last  Middle

Address  Street  City  State  Zip Code

Home Phone (  )  Work Phone (  )  Cell Phone (  )

Email Address:

Degree Program  Location  Start Date

Requirement		Substitution Requested			
Course Name & Number	Credits	Course Name & Number	School Transferred From	Credits	Grade

Rationale for substitution

Advisor Signature <input type="text"/>	Date <input type="text"/>	Approved <input type="checkbox"/>	Denied <input type="checkbox"/>
Department Chair/Coordinator <input type="text"/>	Date <input type="text"/>	Approved <input type="checkbox"/>	Denied <input type="checkbox"/>
Substitution Recorded <input type="checkbox"/>	Date <input type="text"/>	Approved <input type="checkbox"/>	Denied <input type="checkbox"/>

Mail or this form along with a course description or syllabus for any courses that you would like considered for transfer credit to:

Grand View University – ATTN: Admission Office 1200 Grandview Ave.  
Des Moines, IA 50316  
Fax (800) 504-7618



**Write a statement that includes the following information:**

- 1 The student's interest in the program, including the identification of short-term and long-term career goals.
- 2 The skills and experiences the student will contribute to the program.
- 3 Expectations the student has of the program.

**Fax or mail your Essay to: Grand View University – ATTN: Admission Office 1200 Grandview Ave.**

**Des Moines, IA 50316, (800) 504-7618 or [trichards@graduateprogram.org](mailto:trichards@graduateprogram.org)**



**NOTE:** Please provide typewritten statement. (You do not need to use this form for your statement)

## For:

Current teachers interested in advancing their career in areas related to culturally relevant teacher leadership. Students can select one endorsement area and pair it with the core to earn a full master's degree, but also have the option to choose flexible courses from a variety of endorsement areas. A minimum of 33 credit hours is required to earn a full Master's in Education.

## What you learn:

Throughout the 15 credits in the Master's in Education Core courses, students will:

- develop the attitudes, dispositions, and skills needed to lead in multicultural educational settings
- examine theoretical and historical issues that affect the culture and climate of schools and that require school leaders to be culturally competent, relevant, and responsive
- explore and examine their individual leadership styles and will understand processes of school improvement and second order change
- analyze and use data to better understand student achievement and school environment
- explore a variety of strategies and models for creating a collaborative culture and will develop the effective communication skills required of teacher leaders, instructional coaches and mentors
- use data, gap analysis, and action planning to prioritize professional development needs
- apply adult learning theory and Universal Design for Learning to plan and implement professional development for classroom teachers
- understand the major legal and policy issues that are affecting schools in the 21st century
- create organized and planned partnership programs that foster an environment which encourages families and community stakeholders to become actively involved and contribute to students' academic success
- apply the legal, economic, and social implications of major policy initiatives at the local, state, and federal levels and how to advocate for students' and other stakeholders' needs within policy frameworks.
- explore the strengths and limitations of and apply various research designs in education to improve PK-12 student achievement

## How you learn:

**Fully Online:** You will log into Blackboard to complete assignments, participate in online discussions, and complete group activities. Some activities may include chats, discussion boards, recorded and/or live webinars, and various web links for viewing.

## Career Outcomes:

Upon completion of the Culturally Responsive Teacher Leadership core courses (15 credits), along with completion of the selected endorsement coursework, students will have earned a Master's in Education. Students completing the program improve their effectiveness in the classroom, become teacher leaders within their own classrooms, and advance their career based on the selected endorsement.

## Prerequisites:

Students applying to this program must hold a baccalaureate degree earned from a regionally accredited institution, a validated minimum undergraduate grade-point average of 3.0 on a 4.0 scale (Students below 3.0 will be considered for provisional acceptance), and a current or pending license to teach in the state of Iowa.

## Degree Requirements:

Title	Credits
Culturally Responsive Educational Leadership	3
Improving Collaborative Culture Through Instructional Coaching, Modeling, and Mentoring	3
Empowering the Community Through Education	3
Educational Policy & Law	3
Research in Education	3
+ 18 Graduate Courses in Education	
<b>Total Credit Hours</b>	<b>33</b>

**Note: This is not an official schedule and your cohort may take these courses in a different order.**

## For:

Highly qualified general education teachers who are interested in advancing their career and becoming prepared to meet the needs of culturally and linguistically diverse students in the general education classroom.

## What you learn:

Students gain expertise in: various language acquisition theories and methods of instruction; understanding of linguistic challenges that are encountered by Culturally Linguistically Diverse students in schools; and applying linguistic concepts in educational contexts, such as, phonology, morphology, and etymology of words.

## How you learn:

**Fully Online:** You will log into Blackboard to complete assignments, participate in online discussions, and complete group activities. While there are no face-to-face meetings, some of the activities may include chats, discussion boards, recorded and/or live webinars, and various web links for viewing. You will also have a field experience and be provided an opportunity to design and deliver instruction for ELL students and consider their experiences in schools and the community.

## Career Outcomes:

Upon completion of the English Language Learners Endorsement, students are able to advance their career and increase their teaching opportunities. Students are prepared to teach English language learners K-12, become more effective with teaching English Language Learners in their own classrooms, or become a mentor teacher to assist other educators in effectively meeting the needs of English Language Learners.

## Prerequisites:

Students applying to this program must hold a baccalaureate degree earned from a regionally accredited institution, a validated minimum undergraduate grade-point average of 3.0 on a 4.0 scale (Students below 3.0 will be considered for provisional acceptance), and a current or pending license to teach in the state of Iowa.

## Degree Requirements:

Course #	Title	Credits
EDUC 350 / EDGR 549	Language Acquisition and Learning	3
EDUC 371/ EDGR 583	ELL Methods	3
EDUC 487/ EDGR 587	ELL Assessment	3
EDUC 488/ EDGR 588	ELL Practicum	2
EDUC 377/ EDGR 577	Modern Languages for the 21st Century Educator or Foreign Language	3 or 4
EDUC 428/ EDGR 528	Serving Immigrants and Multilingual Students	3
EDUC 386 / EDGR 586	Linguistics for Educators	3
<b>Total Credit Hours</b>		<b>21</b>

**Note:** Some courses are offered on campus as well. This is not an official schedule and your cohort may take these courses in a different order.

## For:

Current teachers interested in advancing their career to become in teacher leadership, collaboration, and coaching, and earning graduate level certification in Instructional Coaching.

## What you learn:

Would you like to be an instructional coach, mentor, master teacher, academic dean, or reading or writing coach? You can pursue this certificate while you complete the MEd, or separately. This certification provides further leadership training in a variety of styles, strategies, and models. Students will develop the effective communication skills and dispositions required of teacher leaders to create a collaborative culture and implement effective research-based professional development and evaluation tools. Students will learn how to use data and action planning to prioritize professional development needs, navigate resistance from stakeholders, and apply research based teaching and instructional models to plan and implement effective professional development.

## How you learn:

**Fully Online:** You will log into Blackboard to complete assignments, participate in online discussions, and complete group activities. While there are no face-to-face meetings, some of the activities may include chats, discussion boards, recorded and/or live webinars, and various web links for viewing.

**Internship:** This certification also allows students the opportunity to spend time in the field and learn from an instructional coach or someone who performs instructional coaching duties (e.g., principal, dean, etc.). All internship opportunities will be completed under the supervision of a Grand View Internship supervisor, who you will meet with via Zoom three times during the course of the internship. In this experience, you will be able to apply the research based practices and theory that you have learned in the leadership courses to actual classroom experiences with teachers, including designing and implementing professional development.

## Career Outcomes:

Upon completion of the Instructional Coaching Certificate, students are able to advance their career and earn graduate level certificate. Students become prepared to operate in leadership positions within K-12 schools, coach and mentor other teachers, and assist in professional development opportunities within the K-12 community.

## Prerequisites:

Students applying to this program must hold a baccalaureate degree earned from a regionally accredited institution, a validated minimum undergraduate grade-point average of 3.0 on a 4.0 scale (Students below 3.0 will be considered for provisional acceptance), and a current or pending license to teach in the state of Iowa.

## Degree Requirements:

\*The Instructional Coaching Certificate is a 10 credit certificate. However, 9 of the credit hours are already included in Grand View's Masters of Education program, making it easy to earn a Master's along with graduate certification.

Course #	Title	Credits
EDGR 521	Culturally Responsive Educational Leadership	3
EDGR 559	Educational Policy and Law	3
EDGR 561	Improving Collaborative Culture through Coaching, Modeling, and Mentoring	3
EDGR 589	Instructional Coach Internship	1
<b>Total Credit Hours</b>		<b>10</b>

**Note:** Some courses are offered on campus as well. This is not an official schedule and your cohort may take these courses in a different order.

**For:**

Current teachers interested in teaching and working with students with special needs. These teachers are ready to address social, academic, and behavioral goals of students with mild and moderate disabilities who spend much of their day working with same age peers. This requires teachers to be collaborative partners with colleagues and families.

**What you learn:**

The Instructional Strategist Endorsement focuses on preparing teachers to work in K-8 or 5-12 mild/moderate instruction settings. Graduates become equipped to work with students using evidence-based practices that meet the needs in rapidly changing school settings. You will learn to create accommodations to enable students to access grade level content. Teachers pursuing this endorsement will learn to pre-teach, teach, and reteach skills in ways that make sense to learners at a wide variety of ability levels. You will learn principles of universal design for learning.

**How you learn:**

**Fully Online:** You will log into Blackboard to complete assignments, participate in online discussions, and complete group activities. Some of the activities may include chats, discussion boards, recorded and/or live webinars, and various web links for viewing. The Instructional Strategist I program includes a 40-hour practicum that can often be completed in the teacher's own building or district. Students will receive regular feedback from a university supervisor on their teaching practices.

**Career Outcomes:**

Upon completion of this program, students will have earned an endorsement to teach Instructional Strategist I. This qualifies teachers to work with students with mild or moderate disabilities. This may be in a collaborative setting, a classroom, or a special education setting.

**Prerequisites:**

Students applying to this program must hold a baccalaureate degree earned from a regionally accredited institution, a validated minimum undergraduate grade-point average of 3.0 on a 4.0 scale (Students below 3.0 will be considered for provisional acceptance), and a current or pending license to teach in the state of Iowa.

**Degree Requirements:**

Course #	Title	Credits
PSYC 212	Human Development	3
EDUC 242	Pedagogies of Exceptional Learners	3
EDUC 343/ EDGR 533	Instructional Strategist I Methods	3
EDUC 362/ EDGR 532	Education Practicum: Instructional Strategist I	4
EDUC 360/ EDGR 535	Career / Vocational Programming	3
EDUC 363/ EDGR 536	Working with Families, Teachers, and Community Agencies	3
EDUC 415/ EDGR 515	Mental Health First Aid / Trauma-Informed Care: What to Know to Be Successful with Children	1
EDUC 431/ EDGR 543	Assessing and Instructing Struggling Readers	3
EDUC 440/ EDGR 538	Diagnosis and Evaluation of Special Education Students	3
EDUC 475/ EDGR 539	Individual Behavior Management	3

**Note: This is not an official schedule and your cohort may take these courses in a different order.**

## For:

Current teachers who desire to become prepared to serve students with behavior disorders and learning disabilities.

## What you learn:

The Instructional Strategist II: LD/BD focuses on preparing teachers to serve students with significant learning disabilities and behavioral disorders in school settings. Graduates gain expertise in instructional interventions, learning methods, educational alternatives and strategies, and related services to help students with exceptionalities. You will gain knowledge of the social, emotional, and behavioral characteristics and development of students with learning disabilities and behavioral disorders, including the impact of such characteristics on classroom learning as well as associated domains.

## How you learn:

**Fully Online:** You will log into Blackboard to complete assignments, participate in online discussions, and complete group activities. Some of the activities may include chats, discussion boards, recorded and/or live webinars, and various web links for viewing. For Instructional Strategist II: LD/BD practicum, you will be placed in local special education classrooms to observe and apply teaching methods and classroom management strategies with emphasis on special education students with behavior and/or learning disabilities.

## Career Outcomes:

Upon completion of this program, students earn the endorsement to teach Instructional Strategist II: LD/BD. Graduates gain expertise in overseeing classroom programs and curriculum, monitoring weekly and daily improvement of learning goals, and modifying any instructional methods that might not be achieving those goals. Because this is a K-12 endorsement, students will be exposed to several age levels of students and may work with students in their own setting – if applicable. Students will receive regular feedback from a university supervisor on their teaching practices.

## Prerequisites:

Students applying to this program must hold a baccalaureate degree earned from a regionally accredited institution, a validated minimum undergraduate grade-point average of 3.0 on a 4.0 scale (Students below 3.0 will be considered for provisional acceptance), and a current license to teach in the state of Iowa.

## Degree Requirements:

Course #	Title	Credits
EDUC 242	Pedagogies of Exceptional Learners	3
EDUC 360/ EDGR 535	Career / Vocational Programming	3
EDUC 363/ EDGR 536	Working with Families, Teachers, and Community Agencies	3
EDUC 366/ EDGR 573	Instructional Strategist II: Characteristics of Learning Disabilities & Behavioral Disorders	2
EDUC 415/ EDGR 515	Mental Health First Aid / Trauma-Informed Care: What to Know to Be Successful with Children	1
EDUC 440/ EDGR 538	Diagnosis and Evaluation of Special Education Students	3
EDUC 478/ EDGR 578	Instructional Strategist II Methods: Learning Disabilities	2
EDUC 479/ EDGR 579	Instructional Strategist II Methods: Behavioral Disorders	2
EDUC 464/ EDGR 564	Instructional Strategist II: LD/BD Practicum	3
EDUC 475/ EDGR 539	Individual Behavior Management	3
<b>Total Credit Hours</b>		<b>25</b>

**Note: This is not an official schedule and your cohort may take these courses in a different order.**

## For:

Current teachers who desire to serve students with significant intellectual disabilities in the K-12 school setting.

## What you learn:

The Instructional Strategist II: Intellectual Disabilities Endorsement focuses on preparing teachers to meet the educational needs of complex learners in school communities. Graduates become equipped to work with students who have intellectual disabilities using evidence-based practices that meet the needs in rapidly changing school settings.

You'll consider how to use technologies to support instructional assessment, planning, and delivery for a wide range of students with exceptionalities.

Students will learn how to collaborate across a wide range of settings in order to advocate for students with exceptionalities in the school and community.

Students will learn to collaborate with various service providers and educators in the school in order to deliver instruction to a wide range of students.

## How you learn:

**Online:** You will log into Blackboard to complete assignments, participate in online discussions, and complete group activities. Some of the activities may include chats, discussion boards, recorded and/or live webinars, and various web links for viewing. Because this is a K-12 endorsement, students will be exposed to several age levels of students during practicum experiences and may work with students in their own setting – if applicable. Students will receive regular feedback from a university supervisor on their teaching practices.

## Career Outcomes:

Upon completion of this program, students earn the endorsement required to teach Instructional Strategist II. Graduates gain expertise in overseeing classroom programs and curriculum, monitoring weekly and daily improvement of learning goals, and modifying any instructional methods that might not be achieving those goals.

## Prerequisites:

Students applying to this program must hold a baccalaureate degree earned from a regionally accredited institution, a validated minimum undergraduate grade-point average of 3.0 on a 4.0 scale (Students below 3.0 will be considered for provisional acceptance), and a current or pending license to teach in the state of Iowa.

## Degree Requirements:

Course #	Title	Credits
EDUC 242	Pedagogies of Exceptional Learners	3
EDUC 360/ EDGR 535	Career / Vocational Programming	3
EDUC 363/ EDGR 536	Working with Families, Teachers, and Community Agencies	3
EDUC 367/ EDGR 574	Instructional Strategist II: Characteristics of Intellectual Disabilities	3
EDUC 440/ EDGR 538	Diagnosis and Evaluation of Special Education Students	3
EDUC 466/ EDGR 566	Instructional Strategist II Methods: Using Assistive Technology	1
EDUC 467/ EDGR 567	Instructional Strategist II Methods: Designing Curriculum and Instruction for Students with ID	1
EDUC 468/ EDGR 568	Instructional Strategist II Methods: Challenging Behaviors	1
EDUC 469/ EDGR 569	Instructional Strategist II Methods: Education Assessment (for ages 5-21)	1
EDUC 472/ EDGR 572	Instructional Strategist II: ID Practicum	3
EDUC 475/ EDGR 539	Individual Behavior Management	3
<b>Total Credit Hours</b>		<b>25</b>

**Note:** This is not an official schedule and your cohort may take these courses in a different order.

## For:

Current teachers who desire to gain expertise in literacy instruction and are passionate about helping students become successful readers. Teachers wanting to update teaching methods to include the practices related to science of reading. Teachers who want to dig deeper into methods for helping readers who struggle.

## What you learn:

Students strengthen their foundational knowledge of reading and writing processes and gain expertise in applying varied instructional practices, methods, and curriculum materials to literacy. Students also gain the knowledge and tools needed to be able to plan and evaluate effective reading instruction.

Courses consider essential principles for literacy instruction and enhance teacher's knowledge about literacy including language, spelling, vocabulary, and phonological principles

Students will consider essential concept related to diversity and equity in relation to literacy instruction. They will explore how to create inclusive and affirming classrooms and to advocate for equity in their schools and communities.

## How you learn:

**Online:** You will log into Blackboard to complete assignments, participate in online discussions, and complete group activities. Some of the activities may include chats, discussion boards, and various web links for viewing.

Reading practicum hours are completed with students from your classroom (or others if you desire). A university supervisor provides feedback on your teaching and brainstorms with you as you work to apply course material to your teaching.

**Face to face:** personalized instruction in small classes where you can interact with the instructor

## Career Outcomes:

Upon completion of this program, students earn the Reading Endorsement and become prepared to operate in roles such as a reading specialist or literacy coach within schools.

## Prerequisites:

Students applying to this program must hold a baccalaureate degree earned from a regionally accredited institution, a validated minimum undergraduate grade-point average of 3.0 on a 4.0 scale (Students below 3.0 will be considered for provisional acceptance), and a current or pending license to teach in the state of Iowa.

## Degree Requirements:

Title	Credits
Language Acquisition and Learning (offered Online)	3
Writing Across the Curriculum	3
Content Area Reading	3
Assessing and Instructing Struggling Readers	3
Teaching Individualized Reading	3
Linguistics for Educators	3
Education Practicum: Reading K-8/5-12	2
<b>Total Credit Hours</b>	<b>20</b>

**Note: This is not an official schedule and your cohort may take these courses in a different order. The endorsement requirements vary slightly for elementary and secondary levels. Transcripts must be analyzed to identify the specific requirements needed to complete any endorsement.**



### For:

Current elementary or secondary science, math, or industrial technology teachers who desire to gain expertise in teaching science, technology, engineering, mathematics, and/or interdisciplinary STEM teaching and instructional coaching.

### What you learn:

Students strengthen their ability to teach STEM subjects and gain expertise in integrating STEM education teaching strategies into the classroom.

### How you learn:

**Hybrid:** This program is hybrid and has a face to face requirement. Face-to-face, you will have the unique opportunity to participate live in STEM teaching experiences. The instructors will model relevant STEM activities and debrief with the teachers about STEM pedagogy, philosophy, management, and practical application in the classroom. For the online activities, students will log into Blackboard to complete assignments, participate in online discussions, and complete group activities. Some of the activities may include chats, discussion boards, recorded and/or live webinars, and various web links for viewing. Lastly, students seeking the STEM endorsement will have the opportunity to participate in a 30-hour STEM Field Experience, choosing a personally relevant STEM research experience; STEM internship at a STEM business or informal education organization; STEM extracurricular professional development or leadership activity.

### Career Outcomes:

Upon completion of this program, students earn the STEM Endorsement and are prepared to operate in teaching roles related to Science, Technology, Engineering, Math, and interdisciplinary STEM based upon all other courses completed. Teachers may advance as department leaders, instructional coaches, or have increased opportunities for interdisciplinary teaching at the elementary- and middle-level.

### Prerequisites:

Students applying to this program must hold a baccalaureate degree earned from a regionally accredited institution, a validated minimum undergraduate grade-point average of 3.0 on a 4.0 scale (Students below 3.0 will be considered for provisional acceptance), and a current or pending license to teach in the state of Iowa. Students seeking the Secondary 5-8 STEM endorsement must be the holder of a 5-12 science, mathematics, or industrial technology endorsement or 5-8 middle school mathematics or science endorsement.

### Degree Requirements:

Title	Credits
Inquiry, Problem Solving, and the Nature of STEM	3
Models and Methods of Teaching STEM	3
Engineering, Programming, and Design for Educators	3
Experiential STEM	1
(STEM or other electives, if seeking to complete the M.Ed. -- selected with your advisor)	(8)
<b>Total Credit Hours</b>	<b>10</b>

**Note:** This is not an official schedule and your cohort may take these courses in a different order. State endorsement also requires: 12 hrs. of Science, 12 hrs. of Math, elementary or secondary math methods course and an elementary or secondary science methods course, which are typically completed as part of a teacher preparation program.

## For:

Recent graduates in sport management or other programs looking to enhance their skills and experiences in the sport industry, and those who wish to begin or further their career in sport management, administration, or coaching.

## What you learn:

Students learn the business of sport, including management, leadership, and operational skills that will prepare students for opportunities in the sport and recreation industry. The curriculum, dedicated faculty, and experiential learning, enable students to develop content knowledge in several contexts, professional dispositions, ethical-decision making, reflective thinking, and written and oral communication skills.

## How you learn:

This unique program offers students learning experiences in a variety of formats, including face-to-face courses, blended hybrid courses, and fully online courses. Students outside the Des Moines area can also attend the face-to-face courses remotely. Experiential learning in sport management is crucial to students gaining or expanding their experience in sport and refining career intentions. At Grand View, we have developed relationships with organizations that provide multiple internship opportunities in the Des Moines community and beyond, as well as graduate assistantships in a variety of fields.

## Career Outcomes:

Grand View's M.S. in Sport Management program prepares students for managerial positions in sport organizations, including marketing, event management, or communications positions for professional sport teams or leagues, collegiate athletic administration and coaching, or positions in a wide range of private and public sport and recreation organizations. Individuals who complete the MSSM degree, and have a valid coaching authorization, are also able to apply for authorization to hold an active role as an Athletic/Activities administrator in the state of Iowa. Grand View's MSSM degree meets the requirements set by the Iowa State Board of Educational Examiners, allowing individuals who do not have a teaching degree to become Authorized Athletics/Activities Administrators.

## Degree Requirements:

Course #	Title	Credits
BSGR 510	Evidence-based Practice	3
BSGR 516	Governance in Sport Management	3
BSGR 517	Sport Law and Ethics	3
BSGR 536	Sport Communication	3
BSGR 555	Financial Management	3
BSGR 576	Sport Brand Management	3
BSGR 577	Professional Franchise and College Sport Operations	3
BSGR 585	Organizational Behavior and Leadership in Sport	3
BSGR 587	Management of Sporting Events	3
BSGR 588	Sport Marketing and Sponsorship	3
BSGR 596	Critical Issues in Sport	3
BSGR 596	Internship	3
<b>Total Credit Hours</b>		<b>36</b>

**Note: This course outline is tentative and is subject to change. Courses may be offered in a different order than outlined above.**

## For:

K-12 educators who aspire to earn Driver Education Endorsement or Behind-the-Wheel authorization.

## What you learn:

Students will learn how to organize a driver and safety education program, become prepared to teach student drivers to develop skills and attitudes that support safe driving, and gain expertise and knowledge on the curriculum of Driver Education.

## How you learn:

Students complete courses fully online. You will log into Blackboard to complete assignments, participate in online discussions, and complete group activities. Some of the activities may include chats, discussion boards, and various web links for viewing. This endorsement also includes 16 hours of practicum in behind the wheel instruction.

## Career Outcomes:

For licensed K-12 educators, completion of the program qualifies individuals to teach classroom instruction and behind the wheel components of driver education.

## Prerequisites:

A valid teaching license is required to obtain the Driver and Safety Education Endorsement and Behind the Wheel authorization. **State requirements for BTW Instructor-** you must be at least 25 years old, have a valid driver's license that permits unaccompanied driving, and have a clear driving record for the previous two years as defined in Iowa Administrative subrule 761-634.7(c).

## Degree Requirements:

Course #	Title	Credits
EDUC 336	Driver Education I	3
EDUC 337	Driver Education II	3
EDUC 338	Driver Education III Traffic Safety and Accident	3
<b>Total Credit Hours</b>		<b>9</b>

**Note:** This course outline is tentative and is subject to change. Courses may be offered in a different order than outlined above.

**Admission Requirements**

It is in your best interest to complete your admission file as quickly as possible. Admission to the graduate program is determined by Graduate Committee. If an applicant meets all the admission criteria, the file will be reviewed by the faculty member(s) who represent each department generally within 7-10 business days of your graduate admission file becoming complete. Admission to graduate school depends on several factors including a completed application, cumulative GPA, official transcripts, statement of purpose, resume, and 2 reference forms.

**If you have any questions regarding your admission status, please feel free to contact us at the graduate information office: 515-416-9045**

If you require financial aid, you should start by filing your FAFSA online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov) as soon as possible – please do not wait until you are admitted to start the process. **Refer to page 5 or contact our Financial Aid Counselor at (515)-263-2853** for more information regarding additional financial aid requirements.

**Transfer Credits**

Students admitted to graduate study at Grand View University may submit a request for up to six semester hours of previously earned graduate credit to be accepted as transfer credit. **Please see Page 8 for more details.**

**Cohort Information**

These programs are dependent on a minimum of 6-8 students and class size is limited to 20 students.

**Textbook Information**

Graduate students can arrange to have textbooks shipped for a nominal fee. **Contact the bookstore by phone at 515-263-2833 or go online at <https://www.grandview.edu/student-life/bookstore>**

**Grand View University Tuition Information**

The discounted tuition rate for Fall 2022 Master's of Education and Endorsement / Certification programs are \$350 per credit hour. The tuition rate for the Drivers Education program is \$335 and Master's in Sports Management is \$528 per credit hour.

**Important Contacts**

Graduate Information Office	Tom Richards	515-416-9045	<a href="mailto:trichards@graduateprogram.org">trichards@graduateprogram.org</a>
Financial Aid	Christine Dillon	515-263-2853	<a href="mailto:cdillon@grandview.edu">cdillon@grandview.edu</a>
Student Accounts		515-263-2807	<a href="mailto:jbantz@grandview.edu">jbantz@grandview.edu</a>