

## Thank you for your interest in Holy Family University!

### About the School of Education at Holy Family University

At Holy Family University, we're out to change the world by preparing educators who can help children and adults learn, develop, and reach their full potential. Our goal is to prepare leaders who will impact the families, schools, and communities they serve. In the School of Education, teaching is much more than a job or career. It is a vocation—a high calling to serve our human family at home and around the world. Our outstanding professors are eager to get to know you, challenge you, and equip you with the knowledge, skills, and values you will need to live out that calling. Come join our family at Holy Family University and let's change the world together . . . one child at a time!

Since 1977, more than 3,200 of our students have earned Pennsylvania teaching certification. We provide a high standard of education at reasonable cost and have become a leading choice for high school graduates, experienced teachers seeking advanced qualifications, and working adults who wish to start a new career. Our students have scored in the highest state quartile on the Praxis teacher certification tests, and this speaks to the quality of our distinguished faculty. Allow us to help you on the way to a fulfilling career.

For students interested in the Organizational Leadership concentration, the School of Business Administration is a family comprised of scholars and educators who genuinely care about each other and the world. We deliver a high-quality business education in an uniquely supportive environment that fosters leadership, global awareness, and social responsibility. We strive to prepare every one of our students for success and look forward to the opportunity to do the same with you!

### Transferring Credits

Upon applying to a graduate program, a student may present for evaluation graduate credits completed elsewhere within the last seven years and not applied toward completion of a degree. Maximum allowable transfer is two graduate credits. Acceptance of such credits will depend on whether or not the courses are related to the program, whether the student has obtained a grade of B or better in the course(s), and whether or not the college giving credit for the course would consider the course as acceptable for application to their degree program. Transfer credits are not posted on a student's record until the student successfully earns six graduate credits at Holy Family University.

To request a review of your previous coursework for transfer credits, please email a copy of your unofficial transcript, and any available course description or syllabus for the course(s) you wish to transfer to the Graduate Information Office at [hkains@graduateprogram.org](mailto:hkains@graduateprogram.org).

### Cohort Information, Registration, and Refund Policies

Class size is limited to 12 students and a minimum number of student enrollments is required to begin a blended cohort in an off-campus location.

Students enrolling in the online graduate programs will be registered for the entire cohort sequence. Written notification will be required to withdraw from an individual course or to withdraw from the program. Please review the refund and billing policies available online.

### Holy Family University Tuition & Fees

The tuition for these cohorts programs in Spring 2021 is \$945 per credit hour. Tuition is guaranteed for the length of the program, provided that a student does not miss more than one consecutive course in his/her cohort sequence. Students that miss more than one course consecutively may be required to pay a higher tuition rate for their remaining courses.

### Important Contacts

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|--|---------------------|----------------|--|
| Graduate Information Office  | Brianna Arteaga     | (800) 946-9570 | <a href="mailto:barteaga@graduateprogram.org">barteaga@graduateprogram.org</a> |
| School of Education  | Dr. Roseanna Wright |                | <a href="mailto:rwright@holyfamily.edu">rwright@holyfamily.edu</a>             |
| Business Office (Billing)  | Corine Williams     | (267) 341-3334 | <a href="mailto:cwilliams@holyfamily.edu">cwilliams@holyfamily.edu</a>         |
| Financial Aid Office   |                     | (267) 341-3233 | <a href="mailto:finaid@holyfamily.edu">finaid@holyfamily.edu</a>               |
| Chair of the Division of Graduate Studies and Professional Development | Roger Gee           | (267) 341-3575 | <a href="mailto:rgee@holyfamily.edu">rgee@holyfamily.edu</a>                   |