Dear Graduate Student Candidate,

Thank you for your interest in the Ohio Association of Elementary School Administrators (OAESA) sponsored Master's program. Courses are aligned to Standards for Ohio Educators (Ohio Standards for the Teaching Profession, Ohio Standards for Principals, and Ohio Standards for Professional Development), Ohio Standards for Superintendents. National Educational Leadership Preparation (NELP) standards, and the Professional Standards for Educational Leaders (PSEL).

This packet includes all of the information that you will need to be admitted into the program. Read through this packet carefully, and be sure to contact me if you have any questions. My team and I are committed to guiding you through the application process. Choosing where to go to graduate school is an important step, and I want to help you in any way that I can. You can reach me by phone at (800) 946-9608 or by email at mkaminska@graduateprogram.org.

Apply online at http://www.graduateprogram.org/oaesa-concordia-chicago/application-checklist for faster processing.

Once you have reserved your seat, turn to page 2 or visit the online checklist to complete the remaining admission steps.

Congratulations on your pursuit of an advanced degree with Concordia University Chicago!

Sincerely,
Maggie Kaminska
SAIL for Education
(800) 946-9608
mkaminska@graduateprogram.org

NOTE: Concordia University Chicago strictly limits enrollment in each program and accepts reservations on a first-come, first-served basis.

Complete steps 1-3 below to reserve your seat in this program.

1. Application (Pages 3 & 4)
   Submit your application online or complete pages 3 & 4 and return by fax to (800) 504-7618.

2. Registration Form (Page 5)
   Submit your registration online or complete page 5 and return by fax to (800) 504-7618.

3. Application Fee (Page 6) - Includes 1-year OAESA Associate Membership
   Use our secure payment center to submit your $60 application fee online or complete page 6 and return by fax to (800) 504-7618.
Once you have reserved your seat, please continue with the following steps to complete your admission file.

Note: You will not be eligible for financial aid until your admission file is complete.

Complete your application steps online at: http://www.graduateprogram.org/oaesa-concordia-chicago/application-checklist

4 Financial Aid & Payment Options (Page 7)
   Determine how you plan to pay for the program: Financial Aid or Pay-As-You-Go.
   If using Financial Aid, complete the FAFSA. For more information, see page 7. **It is in your best interest to complete the financial aid process as early as possible.**
   If using a Pay-As-You-Go plan, follow the instructions on Page 6.

5 Official Transcripts (Page 8)
   Arrange for all official, sealed academic transcripts from institutions where degrees were earned to be sent to the address below. For transcript review questions, contact the Office of Graduate Admission directly at (708) 209-4093. If you need help, further instructions are listed on page 8.
   Concordia University Chicago
   Office of Graduate Admission and Student Services
   7400 Augusta Street
   River Forest, IL 60305-1499

6 Objective Statement (Page 9)
   You may submit your statement directly to the Graduate Information Office online. If you prefer to submit your essay another way, please respond to the prompt on page 9.

7 Letter(s) of Recommendation (Pages 10 & 11)
   The easiest and fastest way to request a recommendation is to use our online system. This will allow us to email reference forms directly to your recommender on your behalf.
   If you prefer to use the traditional paper forms, see pages 10 & 11. Two letters of recommendation are required for all programs.

8 Teaching License
   If you have a valid Teaching License, please submit a copy to the Graduate Information Office by fax at (800) 504-7618.

If you choose to submit paper forms for any of the steps above, documents should be faxed or mailed to:

Concordia University Chicago
Office of Graduate Admission and Student Services
7400 Augusta Street
River Forest, IL 60305-1499

(800) 504-7618
Application for Graduate Admission (page 1 of 2)

☐ Ms. ☐ Mrs. ☐ Miss ☐ Mr.

Name

Address

Home Phone (   )

Work Phone (   )

Mailing Address (if different from above)

Date of Birth

Gender: ☐ Male ☐ Female

Email

Country of Birth

Citizenship: ☐ United States ☐ Other:

Permanent Resident Number: A-

Visa Type (H-1, F-1, Other)

ENROLLMENT INFORMATION

Semester: ☐ Summer 2020 ☐ Fall 2020

Cohort Location: ☐ Online

For which cohort program are you applying?

☐ Principal Licensure w/Master’s
☐ Principal License ONLY
☐ Teaching and Learning M.Ed
☐ Teacher Leader M.Ed
☐ Teacher Leader Endorsement ONLY

Do you hold a valid Ohio teaching license? ☐ No ☐ Yes

If yes, indicate: Type: ☐ Resident Educator License ☐ Professional Teaching License

The License is: ☐ Standard ☐ Alternative

Years of Teaching Experience

Do you hold a valid Ohio Principal License? ☐ No ☐ Yes

If yes, indicate: The License is: ☐ Standard ☐ Alternative

Years of Administrative Experience

(In a role requiring an Administrative License)

ACADEMIC HISTORY (Please list all schools attended where degrees were earned, and where graduate coursework was completed that you may want considered for transfer credit.)

<table>
<thead>
<tr>
<th>College/University Name</th>
<th>Location</th>
<th>Dates Attended</th>
<th>Degree</th>
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</table>
PROFESSIONAL EXPERIENCE

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</table>

Have you attended Concordia University before?  □ Yes (indicate year)  □ No
Will you be applying for Financial Aid?  □ Yes  □ No

MILITARY INFORMATION

Are you (select one)  □ Active Duty  □ Veteran  □ Military Dependent/Spouse  □ None
Do you plan to use military benefits at Concordia University?  □ Yes  □ No

RACE/ETHNICITY

Are you Hispanic or Latino?  □ Yes  □ No
Are you  □ Asian  □ Black or African-American  □ White
□ Puerto Rican  □ American Indian/Alaskan Native  □ Native Hawaiian or Other Pacific Islander
□ Cuban  □ Mexican  □ Other Hispanic

Marital Status  □ Single/Never Married  □ Divorced  □ Widowed  □ Married  □ Separated (Legally)
Religious Affiliation

Do you have any relative(s) who attend(ed) Concordia University Chicago (formerly Concordia University, River Forest)?
□ No  □ Yes:  If yes, what relation?

THE HONOR PLEDGE

As a student of Concordia University Chicago, and a member of the larger society, I pledge to uphold an academic honor code that supports serving and leading with strong personal integrity. Specifically this includes not cheating or using inappropriate or dishonest means in the completion of academic requirements. This also includes not giving unauthorized assistance to others. I understand that it is my responsibility to comply with this honor system.

I understand that Concordia University’s official policies and procedures are published in the Graduate Catalog. I understand and agree that these policies and procedures may be revised during my enrollment at Concordia University Chicago. I agree that I am responsible for reviewing and abiding by these policies and procedures.

I verify that the information provided on this application is true and correct. I understand that the falsification or withholding of any information in regard to this application may result in a loss of credit and dismissal from the institution.

Signature of Applicant  
Date

OFFICE USE ONLY

Application received by  
Cohort number
Cohort Registration Form

Name ___________________________ ID __________________

Home Phone ( ) Cell/Work Phone ( )

Email ___________________________

Semester: □ Summer 2020 □ Fall 2020

Cohort Location: □ Online

For which cohort program are you applying?

□ Principal Licensure w/ Master's
□ Principal Licensure ONLY
□ Teaching and Learning M.Ed
□ Teacher Leader Master's with Endorsement
□ Teacher Leader Endorsement ONL
□ Reading Endorsement w/ Master's
□ Reading Endorsement ONLY

CONFIDENTIAL: FOR STATISTICAL PURPOSES ONLY

Gender □ Male □ Female

Heritage □ Asian □ Puerto Rican □ Cuban
□ Black or African-American □ American Indian/Alaskan Native
□ Mexican □ White □ Native Hawaiian or Other Pacific Islander
□ Other Hispanic

Religious Affiliation ___________________________ If LCMS, district ___________________________

HONOR CODE PLEDGE:
As a student of Concordia University Chicago, and a member of the larger society, I pledge to uphold an academic honor code that supports serving and leading with strong personal integrity. Specifically, this includes not cheating or using inappropriate or dishonest means in the completion of academic requirements. This also includes not giving unauthorized assistance to others. I understand that it is my responsibility to comply with this honor system.

COURSE(S) TO ADD: (for office use only)

<table>
<thead>
<tr>
<th>CRN #</th>
<th>Course #</th>
<th>Course Title</th>
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As part of the online Cohort Program, I understand that I will be registered for the classes listed above and remain registered unless written notification is submitted to the Office of Graduate Admission before the beginning of the class. I promise to pay Concordia University Chicago for the courses listed above. I further acknowledge that I am financially responsible for all charges in the event of withdrawal from classes as outlined in Concordia's current refund policy. Any efforts to collect on unpaid balances due to Concordia University Chicago that are made by a third-party source are my responsibility. Such costs include but are not limited to, fees from the outside collection agency, attorney fees, court costs, service charges, etc. Governing law: This note is governed by the laws of Illinois. I consent to the personal jurisdiction of the courts of Illinois in any lawsuit involving this note.

IMPORTANT: Registration cannot be processed without your official signature.

Signature ___________________________ Date __________________

OFFICE USE ONLY

Total Credit Before ______ Change ______

Total Credit After ______

Transaction completed via: □ In person □ Mail □ Fax

Date entered ______

Initials ______
TO PAY BY CREDIT CARD: Fill out this section and fax to (800) 504-7618

- Please use this section to pay your $60 non-refundable application fee. (Includes 1-year OAESA Associate Membership)
- If you prefer, please contact the Graduate Information Office at (800) 946-9608 to pay your fee by credit card over the phone.

If you have any questions, please call us at (800) 946-9608 or e-mail mkaminska@graduateprogram.org

Student Name
Name on Card

Cardholder Address
City
State
Zip Code

Card Type  □ Visa  □ MasterCard  □ Discover

Amount: $60.00

Card Number
Expiration Date
CCV#

Cardholder Signature
( in case there is a problem processing the transaction and we need to contact the cardholder for additional information)

Date

TO PAY BY CHECK:

Date I will be mailing my payment

Signature

Checks made payable to: SAIL For Education
Print Name

Mail check to: SAIL For Education
Graduate Information Office
P.O. Box 1893, Frankfort, IL 60423

PAY-AS-YOU-GO TUITION PLAN:

Effective 9-1-10 VISA will no longer be accepted for tuition payments.

Each student will receive a statement of account prior to each term indicating the payment amount and due date. Additional coupons are available for your convenience at http://gradschool.cuchicago.edu/admission-financial-aid/tuition-billing-payment/graduate-cohort-payment-coupons/. Each course of your program is eight (8) weeks in duration. Whether you are paying with your own funds, or using financial aid, tuition is due according to the schedule below. Please check each program that applies.

- Principal Licensure w/ Master's
  3 equal payments of $425 per 8-week class

- Principal Licensure ONLY
  3 equal payments of $425 per 8-week class

- Teacher Leader Master's with Endorsement
  3 equal payments of $425 per 8-week class

- Teacher Leader Endorsement ONLY
  3 equal payments of $425 per 8-week class

- MA - Online Teaching for PK-12 Educators
  3 equal payments of $495 per 8-week class

- Differentiated Instruction Master's
  3 equal payments of $495 per 8-week class

- Teaching and Learning Master's
  3 equal payments of $495 per 8-week class

- Reading Master's
  3 equal payments of $415 per 8-week class

- Reading Endorsement Only
  3 equal payments of $415 per 8-week class

Note: If you do not receive a statement prior to class starting, please contact the Business Services Office at (708) 209-3241.
Financial Aid & Payment Options

Graduate students enrolled in Concordia University Chicago’s Master’s Programs are eligible to participate in the Federal Stafford Loan program.

Complete all steps below to apply for financial aid. **Note: There are financial aid options that are not based on need.** Most students in the off-campus programs use financial aid to pay for the program. We recommend that you complete these steps as soon as possible to make sure that your payment arrangements are in order by the start of class. For help, please contact the Financial Aid Office at (877) 266-7331.

**HOW TO APPLY FOR FINANCIAL AID**

1. **Complete the Free Application for Federal Student Aid at [www.fafsa.gov](http://www.fafsa.gov).** Students beginning in SP20 should submit the 2019-2020 form. You will need your 2018 Federal Tax Return. All students will need your FSA ID ([https://fsaid.ed.gov/npas/index.htm](https://fsaid.ed.gov/npas/index.htm)) and Concordia University Chicago’s School Code (001666). Graduate students are considered independent for financial aid purposes.

2. **Review your Student Aid Report (SAR) for accuracy.** You will receive this form 7-10 days after the FAFSA is submitted. If there are any errors on your SAR, log back into your FAFSA to make corrections.

3. **You will receive your financial aid award letter from Concordia University Chicago.** This lists the financial aid that you qualify for. If you wish to decline all or a portion of the award, notify the Financial Aid Office in writing. Be sure to contact the Financial Aid Office if you have any questions about your award.

4. **Complete Loan Entrance Counseling and the Master Promissory Note.** Entrance Counseling is only required for first time Federal Direct Loan borrowers; all borrowers must complete a Master Promissory Note. Both can be completed at [www.studentloans.gov](http://www.studentloans.gov) (you will need your FSA ID from Step 1).

**Questions? Call the Financial Aid Office at (877) 266-7331**

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**FEDERAL LOAN REQUIREMENTS**

To be eligible to borrow funds under the Federal Direct Loan Program, you must:

1. File the Free Application for Federal Student Aid (FAFSA)
2. Be a U.S. citizen or permanent resident
3. Not be in default on prior educational loans
4. Maintain satisfactory academic progress

---

**THE FEDERAL (TITLE ONE) TEACHER LOAN FORGIVENESS PROGRAM**

If you and your school qualify, this program may provide loan forgiveness for eligible Federal Direct Loans. This is a separate program requiring separate forms and processes. The U.S. Department of Education will determine your eligibility for this program; Concordia University Chicago is not responsible to verify your eligibility for this program. Please do not base your enrollment on this program, as it can be difficult to ensure qualification for government programs which are subject to reform and funding changes.

**You must call 1-800-4-FED-AID to verify your eligibility or visit [https://studentaid.ed.gov/sa/repay-loans/forgiveness-cancellation/teacher](https://studentaid.ed.gov/sa/repay-loans/forgiveness-cancellation/teacher) for more information.**
Concordia University Chicago requires official, sealed transcripts from all previously attended colleges and universities where degrees were earned. Follow the steps below to request transcripts from each school that you attended.

TO ORDER TRANSCRIPTS:
There are multiple ways to request transcripts, and each college or university will have their own process.

REQUEST OFFICIAL TRANSCRIPTS ONLINE:
Official Electronic Copies: grad.admission@cuchicago.edu

REQUEST OFFICIAL TRANSCRIPTS BY MAIL:
1. Contact the Registrar’s office at your previously attended school, either by phone, email, or through your university’s website.
2. Submit a transcript request following that school’s procedures. Most colleges and universities require a signature or other official request in writing. Many schools have a Transcript Request Form available to download on the Registrar’s website. Some will allow you to order transcripts online.

Note: Some colleges and universities charge a small fee for official transcripts. Be sure to enclose your fee with your transcript request to avoid a delay in processing.

3. It can often take several days for a transcript request to be processed. When your transcripts are received, the Graduate Information Office will contact you, but if you have not received confirmation within 14 days, please contact us at (800) 946-9608.

Official Hard Copy Transcripts:
Concordia University Chicago
Office of Graduate Admission and Student Services
7400 Augusta Street
River Forest, IL 60305-1499

Remember: An admission decision cannot be made until all official, sealed transcripts are received.

NOTE: If you received a degree from a foreign institution any international transcripts must be evaluated by a Concordia-approved international credentialing service. Please request a foreign transcript evaluation from one of the following: ECE (Educational Credential Evaluators), WES (World Education Services) or AACRO (American Association of College Registrars and Admission Officers).
In type-written format, please provide information on your future educational goals and/or objectives and their relationship to pursuing graduate work at Concordia University Chicago. This essay is an important and essential part of the admission process. (You do not need to use this form for your essay.)
Name

Note: To be completed by an employment supervisor, college, or university instructor

Please assist us in evaluating the applicant listed above for admission to graduate studies at Concordia University Chicago. Your comments should be directed to the areas indicated below. Thank you for your assistance in this process.

For how long, and in what capacity have you known the applicant?

Academic Proficiency:

Personal Character:

Competence and effectiveness in professional work:

Your Name (please type or print) ___________________________ Date __________

Signature ___________________________

Title or Position ___________________________

Organization ___________________________

Fax or mail to: Concordia University Chicago
Office of Graduate Admission and Student Services
7400 Augusta Street
River Forest, IL 60305-1499

(800) 504-7618
Name

Note: To be completed by an employment supervisor, college, or university instructor

Please assist us in evaluating the applicant listed above for admission to graduate studies at Concordia University Chicago. Your comments should be directed to the areas indicated below. Thank you for your assistance in this process.

For how long, and in what capacity have you known the applicant?

Academic Proficiency:

Personal Character:

Competence and effectiveness in professional work:

Your Name (please type or print) ___________________________ Date ___________________________
Signature __________________________
Title or Position __________________________
Organization __________________________

Fax or mail to: Concordia University Chicago
Office of Graduate Admission and Student Services
7400 Augusta Street
River Forest, IL 60305-1499

(800) 504-7618
The School Leadership program explores theories, research, and policies that support effective school leadership practices. Participants will develop the knowledge, skills, and dispositions required to assume school leadership roles with an emphasis on examining the various decisions that affect school administrators and the importance of the human resource management.

**Program Objectives:**

This program prepares educators for administrative responsibilities. The objectives of the program are:

- Promote the success of all students through developing and implementing a shared vision of learning.
- Understand and insure quality program development and evaluation that results in effective instruction.
- Develop skills in management of the organization, operations, and resources for a safe, efficient and effective learning environment.
- Collaborate with staff, boards, students, families, and community stakeholders in response to diverse educational and community interests.
- Demonstrate integrity, fairness, and ethical behavior to help in the development and sustainability of a caring and moral educational community.
- Understand and respond to the larger political, social, legal and cultural context.

**Program Requirements:**

- 2 years teaching experience in grade level(s) of teaching license
- Hold a valid Ohio teaching license
- 33 credit hours of coursework (includes internship)

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<td>EDL 6121 Supervision and Improvement of Instruction*</td>
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<td>EDL 6131 School Evaluation &amp; Changes Processes*</td>
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<td>EDL 6241 Instructional Leadership*</td>
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<tr>
<td>EDL 6300 Ethics of School Leadership*</td>
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<tr>
<td>EDL 6310 Schools, Family, Community Partnerships*</td>
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<td>EDL 6220 School Organization and Human Resources*</td>
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<td>EDL 6201 School Finance &amp; Business Management*</td>
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<td>EDL 6983 School Leadership: Internship I*</td>
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<tr>
<td>EDL 6984 School Leadership: Internship II*</td>
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<tr>
<td>EDL 6231 School Law*</td>
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<tr>
<td>RES 6600 Research in Education</td>
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</table>

**Total Credit Hours: 33**

*Courses required for Ohio Principal Licensure

Courses are subject to administrative review and change at any time.*
The Principal Licensure program is to enable the candidate with an earned master’s degree to earn Ohio Principal licensure. Aligned with standards for Ohio educators & principals, this 30 credit hour (2 year completion time) program is being offered at a special per credit hour tuition rate.

**Program Objectives:**

This program prepares educators for administrative responsibilities. The objectives of the program are:

- Promote the success of all students through developing and implementing a shared vision of learning.
- Understand and insure quality program development and evaluation that results in effective instruction.
- Develop skills in management of the organization, operations, and resources for a safe, efficient and effective learning environment.
- Collaborate with staff, boards, students, families, and community stakeholders in response to diverse educational and community interests.
- Demonstrate integrity, fairness, and ethical behavior to help in the development and sustainability of a caring and moral educational community.
- Understand and respond to the larger political, social, legal and cultural context.

**Program Requirements:**

- Must hold a master’s - minimum 3.0 GPA from a regionally-accredited university
- 2 years teaching experience in grade level(s) of teaching license
- Hold a valid Ohio teaching license
- 30 credit hours of coursework (includes internship)

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<td>EDL 6121 Supervision and Improvement of Instruction</td>
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<td>EDL 6300 Ethics of School Leadership</td>
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<td>EDL 6310 Schools, Family, Community Partnerships</td>
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<tr>
<td>EDL 6220 School Organization and Human Resources</td>
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<td>EDL 6201 School Finance &amp; Business Management</td>
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<tr>
<td>EDL 6983 School Leadership: Internship I</td>
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<tr>
<td>EDL 6984 School Leadership: Internship II</td>
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<tr>
<td>EDL 6231 School Law</td>
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</table>

**Total Credit Hours: 30**

*Courses are subject to administrative review and change at any time.*
Program Objectives:
The Teaching and Learning M.Ed is designed for current educators who desire to deepen their understanding of curriculum, instruction, and assessment theory through a practitioner’s lens. This program provides innovative teaching strategies with respect to technology in the classroom, diverse student populations, disciplinary literacy, and an increasingly complex assessment environment that responsibly melds national standards and assessment.

Candidates will:
- Integrate foundational theories with sophisticated lesson and curriculum design, exemplary instruction and responsible assessment.
- Develop an understanding of how to respond to the needs of all learners using differentiation, effective instruction and assessment.
- Apply an understanding of diversity in learning to classroom instructional practices.
- Recognize the critical role technology plays in teaching and learning.

Areas of Study:

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<tr>
<th>Coursework</th>
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<tbody>
<tr>
<td>EDU 6500 Curriculum Construction</td>
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<tr>
<td>EDU 6520 Addressing Diverse Populations in the Classroom</td>
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<td>EDU 6525 Teacher as Practitioner</td>
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<tr>
<td>EDU 6135 Fundamentals of Learning Theory</td>
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<tr>
<td>EDU 6212 Studies in Literacy and Multi-l literacies</td>
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<tr>
<td>EDI 6035 Assessment of Student Learning</td>
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<tr>
<td>EDT 6010 Integrating Technology Across the Curriculum</td>
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<tr>
<td>EDL 6715 Providing Instructional Support</td>
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<tr>
<td>EDU 6640 Teacher as Researcher</td>
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<tr>
<td>EDU 6556 Seminar in Reflective Practice</td>
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Total Credit Hours: 30

Master’s Capstone Experience
The capstone experience for the Teaching and Learning M.Ed is embedded in the final course, Seminar in Reflective Practice. Candidates will be required to develop and implement a research project based on their interests related to teaching and learning.
The Master of Arts in the Teacher Leader program at Concordia University Chicago is designed for those classroom teachers who are interested in increasing their job responsibilities and assuming leadership roles within their schools and districts. This degree is designed for active teachers who are not interested in becoming a Principal. Rather, graduate candidates aim for leadership roles in a variety of capacities, such as Department Chairs, Instructional Coaches, Curriculum Coordinators, Mentor Teachers, Community Liaisons, in addition to other leadership positions.

The program develops teacher skills and competencies that are needed throughout the candidate's career as a Master Educator and Leader. Specifically, the Teacher Leader program at Concordia University Chicago offers training in leading organizational change and development, building collaborative relationships with stakeholders, using data to improve student performance, instructional coaching, and curriculum construction. One cornerstone of the program is to richly develop candidate strength and competency to effectively navigate the ever-increasing diversity of student populations, with particular focus of schools as centers of learning within a larger community context. Graduates of the Teacher Leader program are well-positioned to assume leadership responsibilities in elementary, middle, and high schools in public, private, and non-profit settings.

**Program Objectives:**

Concordia's Master of Arts program in Teacher Leader will enable graduate candidates to:

• Develop a leadership style to fit diverse populations, situations, and settings;
• Gain knowledge of leadership frameworks and models of shared governance and to understand and use teacher evaluation models;
• Become skilled in building and leading effective teams; including team formation, dynamics, management, and growth;
• Become a self-assured and effective instructional coach taking a mentoring/teaming approach in improvement of classroom instruction;
• Improve instruction through multiple uses of building and district student data; research-based instructional models; and collaboration with colleagues;
• Understand and serve diverse learners’ educational needs (including students with IEP, ELL, underrepresented, gifted, and at-risk students);
• Serve as a facilitator of change within a school and engage in planning and management of tasks to support change and implement planned initiatives;
• Work with families, colleagues, building/district leadership, and the larger school community for increased student performance.

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<th>Coursework</th>
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<tbody>
<tr>
<td>EDL 6131 Ohio: School Evaluation and Change Processes</td>
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<tr>
<td>EDL 6121 Ohio: Supervision and Improvement of Instruction</td>
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<tr>
<td>EDL 6310 Schools, Family, Community Partnerships</td>
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<tr>
<td>EDL 6715 Providing Instructional Support</td>
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<tr>
<td>EDL 6775 Leading School-Based Professional Learning Communities</td>
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<td>RES 6600 Educational Research</td>
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<tr>
<td>*EDL 6725 Building Collaborative Relationships</td>
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<tr>
<td>*EDL 6530 Instructional Coaching and Mentoring</td>
</tr>
<tr>
<td>*EDL 6140 Curriculum and Assessment: Framework</td>
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<tr>
<td>*EDL 6988 Teacher Leader Practicum (capstone course)</td>
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</tbody>
</table>

**Total Credit Hours: 30**

*The Teacher Leader courses are subject to administrative review and change at any time.*

*Courses that are required for Ohio TL endorsement*
Ohio Teacher Leader Endorsement Only

Concordia University Chicago's Ohio Teacher Leader Endorsement program is designed for those classroom teachers who are interested in increasing their job responsibilities and assuming leadership roles within their schools and districts. This endorsement is granted on an existing master's degree and is designed for active teachers who are not interested in becoming a Principal. Rather, graduate candidates aim for leadership roles in a variety of capacities, such as Department Chairs, Instructional Coaches, Curriculum Coordinators, Mentor Teachers, Community Liaisons, in addition to other leadership positions.

This program develops teacher skills and competencies that are needed throughout the candidate's career as a Master Educator and Leader. Specifically, the Teacher Leader program at Concordia University Chicago offers training in leading organizational change and development, building collaborative relationships with stakeholders, using data to improve student performance, instructional coaching, and curriculum construction. One cornerstone of the program is to richly develop candidate strength and competency to effectively navigate the ever-increasing diversity of student populations, with particular focus of schools as centers of learning within a larger community context. Graduates of the Teacher Leader program are well-positioned to assume leadership responsibilities in elementary, middle, and high schools in public, private, and non-profit settings.

**Program Objectives:**

Concordia's endorsement program in Ohio Teacher Leader will enable graduate candidates to:

- Develop a leadership style to fit diverse populations, situations, and settings
- Gain knowledge of leadership frameworks and models of shared governance and to understand and use teacher evaluation models
- Become skilled in building and leading effective teams; including team formation, dynamics, management, and growth
- Become a self-assured and effective instructional coach taking a mentoring/teaming approach in improvement of classroom instruction
- Improve instruction through multiple uses of building and district student data; research-based instructional models; and collaboration with colleagues
- Understand and serve diverse learners’ educational needs (including students with IEP, ELL, underrepresented, gifted, and at risk students)
- Serve as a facilitator of change within a school and engage in planning and management of tasks to support change and implement planned initiatives
- Work with families, colleagues, building/district leadership, and the larger school community for increased student performance

**Program Requirements:**

- Must hold a master’s
- 2 years teaching experience
- Hold a valid Ohio teacher license
- 12 credit hours of coursework (includes practicum)

### Coursework

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>EDL 6725</td>
<td>Building Collaborative Relationships</td>
</tr>
<tr>
<td>EDL 6988</td>
<td>Ohio Teacher Leader Practicum</td>
</tr>
<tr>
<td>EDL 6140</td>
<td>Curriculum and Assessment: Framework for Student Learning</td>
</tr>
<tr>
<td>EDL 6530</td>
<td>Instructional Coaching and Mentoring</td>
</tr>
</tbody>
</table>

**Total Credit Hours: 12**

Courses are subject to administrative review and change at any time.
Program Objectives:

Based on the International Reading Association (IRA) and the Ohio Reading standards, this program is designed to help prepare Ohio educators to meet the course requirements needed for the Ohio Reading Endorsement while earning the Concordia University Chicago Reading Master's degree. This program will enable candidates to:

• Strengthen their foundational knowledge of reading and writing processes.
• Apply varied instructional practices, methods, and curriculum materials to literacy instruction to meet the needs of all students especially those who are experiencing difficulty with literacy.
• Use assessment to plan and evaluate effective reading instruction for the diverse learners in their care.
• Create literate environments that foster literacy instruction to meet the developmental needs of all learners and collaborate with school personnel to use a variety of print and digital material.
• Create classrooms and schools that are inclusive of diverse learners and advocate for equity at school, district and community levels.
• Demonstrate the ability to be a reflective literacy professional in the pursuit of lifelong learning.

Program Requirements:

Students must meet the following requirements to be eligible for the Master's of Arts in reading with Ohio Reading Endorsement:

• Hold a valid Ohio Teaching License prior to entering the program
• Must have completed the following Pre-Service (undergraduate coursework) Reading Requirements
• 9 credit hours for those candidates with an Adolescent/Young Adult (AYA), multi-age, or career technical license
• 12 credit hours for all other licensed candidates
• Must include at least one separate three semester hour course in the teaching of phonics. (included in the 9 or 12 required prerequisite credit hours noted above; phonics requirement may be fulfilled concurrently with the first endorsement course.)
• Undergraduate cumulative grade point average of at least 2.85 (on a 4.00 scale) and/or a Master's Degree with at least a 3.00 GPA
• Objective Statement essay
• Two letters of recommendation
• Official sealed academic transcripts from institutions where degrees were earned

Areas of Study

<table>
<thead>
<tr>
<th>Ohio Reading Endorsement Courses (15 hours)</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDU 6231 Ohio Studies in Elementary, Middle, and Secondary</td>
</tr>
<tr>
<td>EDU 6228 Ohio Diagnosis in Reading Instruction [prerequisite</td>
</tr>
<tr>
<td>EDU 6229 Ohio Remediation in Reading Instruction [prerequisite</td>
</tr>
<tr>
<td>EDU 6294 Ohio Practicum I in Reading Instruction [prerequisite</td>
</tr>
<tr>
<td>EDU 6232 Ohio Secondary Reading Instruction [prerequisite EDU 6294]</td>
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<table>
<thead>
<tr>
<th>Master's Courses (15 hours)</th>
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<tbody>
<tr>
<td>EDU 6200 Beginning Reading Instruction</td>
</tr>
<tr>
<td>EDU 6205 Foundations of Reading Instruction</td>
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<tr>
<td>EDU 6300 Research in Children's Literature</td>
</tr>
<tr>
<td>EDU 6291 Roles of the Reading Specialist</td>
</tr>
</tbody>
</table>
Program Objectives:

Based on the International Reading Association (IRA) and the Ohio Reading standards, this program is designed to help prepare Ohio educators to meet the course requirements needed for the Ohio Reading Endorsement. This program will enable candidates to:

- Strengthen their foundational knowledge of reading and writing processes.
- Apply varied instructional practices, methods, and curriculum materials to literacy instruction to meet the needs of all students especially those who are experiencing difficulty with literacy.
- Create literate environments that foster literacy instruction to meet the developmental needs of all learners and collaborate with school personnel to use a variety of print and digital material.
- Create classrooms and schools that are inclusive of diverse learners and advocate for equity at school, district and community levels.
- Demonstrate the ability to be a reflective literacy professional in the pursuit of lifelong learning.

Program Requirements:

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Students must meet the following requirements to be eligible for the Master's of Arts in reading with Ohio Reading Endorsement:

- Hold a valid Ohio Teaching License prior to entering the program.
- Must have completed the following Pre-Service (undergraduate coursework) Reading Requirements.
  - 9 credit hours for those candidates with an Adolescent/Young Adult (AYA), multi-age, or career technical license.
  - 12 credit hours for all other licensed candidates.
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- Objective Statement essay.
- Two letters of recommendation.
- Official sealed academic transcripts from institutions where degrees were earned.

Areas of Study

All Courses to be Taken in Sequential Order Within a Cohort Group

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<tr>
<td>EDU 6231 Ohio Studies in Elementary, Middle, and Secondary School Reading</td>
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<td>EDU 6232 Ohio Secondary Reading Instruction [prerequisite EDU 6294]</td>
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</tbody>
</table>

Total Credit Hours: 15
Program Objectives:

The Master of Arts in Differentiated Instruction is designed for current educators (with at least 2 years of experience) who are interested in leading change and reform efforts in their educational settings. These educators are those looking for knowledge, skills, and dispositions to act as teacher-leaders in planning and implementing differentiated instructional improvements and curricular enhancements as they relate to all students. Students will:

• Think critically, creatively, and analytically in ways that promote meaningful teaching and learning experiences.
• Be able to articulate learning theory, assess students’ needs and develop curriculum and instructional strategies to meet those needs.
• Master a variety of cognitive and learning theories, differentiation in the content areas, instructional technology across the curriculum, various instructional approaches and the importance of managing the differentiated learning environment using research-based instructional strategies and data-driven decision making.

Program Requirements:

• Admission acceptance into the Differentiated Instruction program
• Two years of successful lead-teaching experience
• Hold a valid Ohio teaching license for a minimum of 2 years
• 30 credit hours of coursework
• Complete the Master’s Capstone Experience

Areas of Study

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>EDI 6010 Differentiation and Learning Theory</td>
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<tr>
<td>SPED 6425 Psychology and Methods of Teaching the Exceptional Learner</td>
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<tr>
<td>EDI 6020 Curriculum and Instructional Development for the Differentiated Classroom</td>
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<tr>
<td>EDI 6030 Instructional Methods of the Differentiated Classroom</td>
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<tr>
<td>EDI 6035 Assessment of Student Learning</td>
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<tr>
<td>SPED 6365 Instructional Strategies for Students with Specific Learning Disabilities and Emotional Disabilties</td>
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<tr>
<td>EDL 6530 Instructional Coaching and Mentoring</td>
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<tr>
<td>ESL 6350 Cross-Cultural Studies for Teaching Culturally and Linguistically Diverse Students</td>
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<tr>
<td>EDT 6010 Integrating Technology Across the Curriculum</td>
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<tr>
<td>EDI 6040 Seminar in Differentiated Instruction</td>
</tr>
</tbody>
</table>

Total Credit Hours: 30

Master's Capstone Experience

The capstone experience for Differentiated Instruction is the last course, Seminar in Differentiated Instruction. As the capstone course, candidates will demonstrate differentiated teaching instruction in a field setting by designing a unit of study or block of instruction using differentiated strategies. Candidates will then teach the unit to students in an educational setting, analyze student learning gains, and reflect on their implementation of differentiated instruction. Candidates also will demonstrate their proficiency, knowledge and skills by integrating technology as a teaching and learning tool throughout the unit or block on instruction and its implementation.

*Maximum cohort size: 18*
Thank you for your interest in Concordia University Chicago’s Master’s programs.

**Tuition Guarantee:**
The special per credit hour cohort tuition for 2019-2020 is $425 for Principal Licensure, $495 for Differentiated Instruction, $495 for Teaching and Learning, $495 for Blended & Online Teaching for pK-12 Educators, $425 for Teacher Leader Master’s with Endorsement, and $415 for Reading. This rate is guaranteed not to increase over the life of the cohort. In addition, a technology fee of $15 per credit hour ($45 per 3 credit course) will be assessed for the purpose of supporting and enhancing student learning (Concordia e-mail, Blackboard, text notifications), and a $143 graduation fee. We reserve the right to offer different tuition rates, or change the prices of other programs.

**Admission Requirements:**
- Undergraduate cumulative grade point average of at least 2.85 (on a 4.00 scale) and/or a Masters Degree with at least a 3.00 GPA
- Objective Statement essay
- Two letters of recommendation
- Copy of valid Ohio teacher license
- Official sealed academic transcripts from institutions where degrees were earned

Once all materials are submitted and your file is complete, the following steps will be taken:
1. Your file will be reviewed by the Graduate Admission Committee.
2. An admission decision will be reached immediately following the committee review, and you will be notified in writing within a few days.

**Note:** Admission to Concordia University Chicago depends on several factors, including: the cumulative GPA, program fit, professional experience, letters of recommendation, and an objective statement (critical writing sample). Students who do not have an undergraduate cumulative GPA of at least 2.25 (on a 4.00 scale) will not be considered for admission.

Applicants may enroll in one semester of classes as a "pending" student awaiting an admission decision. Please note that participation and enrollment in the cohort does not guarantee admission to the University. Pending students who are denied admission will not be automatically withdrawn from the class, and will not receive a tuition refund. Pending students are not eligible for financial aid, therefore, please complete the admission process and submit official transcripts by the beginning of the semester for full admission to the graduate cohort program.

The Office of Graduate Admission and Enrollment Services will send a letter and a graduate catalog upon receipt of your application, and non-refundable $60.00 application fee. If you have any questions regarding your admission status, please feel free to contact us at:

**Office of Graduate Admission and Student Services**
- Phone: (708) 209-4093
- Fax: (708) 209-3454
- Email: grad.admission@cuchicago.edu

**Other Contacts:**

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<tr>
<th>Contact Type</th>
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<th>Email Address</th>
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<tr>
<td>Cohort Information</td>
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<td>Payment Plan</td>
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<td>Financial Assistance</td>
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<td>Online FAFSA form</td>
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**Note:** Those who intend to apply for financial aid should complete the financial aid process at the same time they apply for admission. Financial aid is available to admitted students (not pending/guest status) and is not retroactive.